



MINUTES
Joint Meeting of the
AIR QUALITY TECHNICAL COMMITTEE
and the
TRANSPORTATION ADVISORY COMMITTEE
Thursday, August 18, 2005
PPACG Conference Room

1. Call to Order / Establish a Quorum / Introductions

Chairman Buttery and Chairperson Card jointly called the meeting to order at 1:32 p.m. and quorums were established for both AQTC and TAC. Introductions were made and the following were in attendance:

AQTC Members Present

Vicki Card, Chairperson
Danielle Hannaly-Gentle
David Buttery
Diane Evergreen
Tim Scanlon
Scott Stevens

Representing

Colorado Springs Utilities
El Paso County
City of Woodland Park
RIDEFINDERS
City of Colorado Springs
City of Fountain

TAC Members Present

David Buttery, Chairman
Wendy Pettit
Janet Stephens
George Sugars
Corinne Donahue
Craig Blewitt
Todd Liming
Scott Stevens

Representing

City of Woodland Park
CDOT-Region 2
El Paso County
El Paso County
City of Colorado Springs
City of Colorado Springs
City of Manitou Springs
City of Fountain

Guests Present

Sally Payne
Sally Riley, Chairperson
Al Brody
Tom Wiersma
Dee Fowler
Kristin Bennett

Representing

CDOT-Division of Transportation Development
Transportation Enhancement Subcommittee
Interested Citizen
Fort Carson
Pikes Peak Library District
City of Colorado Springs

PPACG Staff

Craig Casper
Ken Prather
Warren Whiteaker
Rich Muzzy

Transportation Program Director
Transportation Planner
Senior Transportation Planner
Environmental Program Manager

2. **Agenda Approval**

Mr. Liming motioned to adopt the agenda; Mr. Stevens seconded the motion, which was unanimously approved.

3. **Public Comments – Items Not On the Agenda**

There were no public comments.

4. **AQTC Minutes**

Ms. Card motioned to approve the AQTC minutes. Mr. Buttery seconded the motion. As the AQTC minutes did not reflect the TAC members who were in attendance, Mr. Muzzy requested that a listing of those members be added to the minutes. The motion was amended to reflect that addition and was unanimously approved.

5. **TAC Minutes**

Mr. Liming motioned to approve the minutes with clarification that the top two lines of Page 4 of the minutes be revised to read as follows “that there are a number of inconsistencies in these criteria that would need to be addressed before PPACG staff could recommend that change.” Mr. Stevens seconded the motion, which was unanimously approved.

6. **FY-2007 Congestion Mitigation and Air Quality (CMAQ) Project Selection Process**

Chairman Buttery presented the outcome of the CMAQ workshop which had been held at PPACG that morning. He said that the Pikes Peak Library District had agreed to reduce its request for funding. Mr. Blewitt felt that the workshop was a good way of handling the discussion of project selection. He stated that he thought it was very productive and that PPACG staff did a great job of bringing all the issues to the table.

TAC Motion: Mr. Stevens motioned to recommend the PPACG Board of Directors approve the CMAQ projects with one condition: the Pikes Peak Library District submit a letter to PPACG staff stating what part of its project would be funded, based on the reduced request. The motion was seconded by Mr. Liming and unanimously passed.

AQTC Motion: Mr. Stevens entered an identical motion for AQTC consideration. The motion was seconded by Ms. Evergreen and was unanimously passed.

7. **2007-2012 Transportation Improvement Program (TIP)**

Mr. Prather stated that last week, PPACG’s Board of Directors approved the policies and criteria for developing the 2007-2012 TIP. An application packet is being prepared in electronic format, and that is how project requests are to be submitted. An entity may not submit projects for which costs total more than the amount available for any one funding category. Mr. Casper added that PPACG staff is working with CDOT staff to get estimates of funding by category. It is hoped that those estimates will be available by October 1.

Mr. Prather assured members that PPACG staff would get that information to them as soon as possible. Projects that are not in the 2030 Regional Transportation Plan may be submitted. All projects will be scored using the 2030 Plan criteria. After a brief discussion of project submission deadlines, the TAC members agreed that the due date for submission of project applications be moved to November 4, 2005.

8. AQTC Adjournment

A motion was made and approved to adjourn the AQTC meeting at 2 p.m.

9. TAC Membership

Mr. Liming motioned to recommend the PPACG Board of Directors approve TAC membership changes for CDOT Division of Transportation Development: Ms. Sally Payne will serve as the primary representative, and Ms. Ann Skinner will serve as the alternate representative. Mr. Blewitt seconded the motion, which was unanimously approved.

10. TES Membership

Mr. Sugars motioned to recommend the PPACG Board of Directors approve the membership of Ms. Janet Stephens as El Paso County's primary representative on the Transportation Enhancement Subcommittee. Mr. Liming seconded the motion, which was unanimously approved.

11. STAS Membership

Mr. Stevens motioned to approve Ms. Linda Sandlin's membership as the Pikes Peak Area on Aging's Regional Advisory Council primary representative on the Specialized Transportation Advisory Subcommittee. Mr. Blewitt seconded the motion, which was unanimously approved.

12. FY-2006 and FY-2007 Transportation Enhancement (TE) Project Selection Process

Chairman Buttery stated his understanding from that morning's workshop was that TAC would use the TES recommendation on TE priorities to serve as a starting point for discussion. Mr. Whiteaker informed members that PPACG staff will develop its recommendation based on TES and TAC input. TES members made a number of powerful points regarding the Sand Creek project, and the public provided several comments on the Sand Creek Project as well. There were also a number of comments regarding the Colorado Springs Bicycle Map project.

Ms. Riley, TES Chairperson, requested the opportunity to present information regarding the process TES used to arrive at its recommendation on the TE projects. Each TES member reviewed the applications and scored the projects. The individual scores were then averaged, and TES reviewed the outcome. Ms. Riley stated that TES agreed with most of the PPACG staff recommendations regarding scoring, with the exception of the Sand Creek Trail and the Colorado Springs Bicycle Map projects. Ms. Riley requested that the TAC endorse that the TES' recommendation in the recommendation it forwards to the PPACG Board of Directors.

Mr. Whiteaker stated that the Rampart Range Road Sidewalk project is short about \$2100 and the Colorado Springs Bicycle Map has a shortfall of \$8900. Ms. Bennett stated that extra funds are available, but the City of Colorado Springs would appreciate getting those funds from another source, if possible.

Mr. Stevens motioned to recommend the PPACG Board of Directors approve the TE priorities based on the TES recommendation with the understanding that if additional funds become available, the Rampart Range Road Sidewalk and the Colorado Springs Bicycle Map project would receive those funds up to the original amount requested. The motion was seconded by Mr. Liming. Ms. Donahue stated she would like the information she gave to Mr. Whiteaker this morning to be reflected in the project notes. The motion was unanimously passed.

13. Functional Classification

The members agreed by consensus to postpone this item until the September meeting.

14. Project Reconciliation

Mr. Casper noted that several projects will be closed out enabling those funds to be programmed to other projects. Ms. Pettit stated that negative funding letter would be required to close out projects. Mr. Casper also noted that PPACG would like to explore formalizing a standing informal policy disallowing funding of cost overruns.

15. Funding for PPACG Regional Travel Demand Model

Mr. Casper reported that PPACG received proposals from five firms in response to the Regional Travel Demand Model request for proposals (RFP). Two firms were interviewed, and one firm was chosen to begin negotiating the final scope of work. The full proposal cost for the desired services to develop a state-of-the-practice model was nearly \$600,000. The current Unified Planning Work Program budget is \$377,000 short of the amount needed. Mr. Blewitt motioned to recommend the PPACG Board of Directors approve programming \$377,000 in Metro funds (\$312,000 federal and \$65,000 local match) for use in updating the PPACG Regional Travel Demand Model. Mr. Liming seconded the motion, which was unanimously passed.

16. 2005-2010 Transportation Improvement Program Amendment #8

Ms. Pettit described the following requested action as presented in the memorandum included in member's packets:

US 24 W, PP3350: This project will have one million dollars advanced to it to fund the ongoing activities of the Environmental Assessment through the end of the 2005 calendar year. The RPP funds are being advanced with the understanding that they will be repaid with 2007 RPP funds that will be allocated to the PPACG MPO area

HES: funding for one project has become available for programming in FY 2006 from the Sanction Safety Pool. These funds will be programmed at 100% and will be allocated to PP3494 on Furrow Road and SH 105 in Monument.

Mr. Stevens motioned to recommend the PPACG Board of Directors approve this item as described above; the motion was seconded by Mr. Blewitt. The motion was unanimously passed.

17. Transportation Director's Report.

- Mr. Casper noted that he has been meeting with the STAC long range plan subcommittee to finalize recommendations for the next long range plan. He has also been meeting with CDOT and the MPO's on coordinating the timing of next few TIPs and long range plan updates.
- Mr. Casper noted that PPACG is preparing for the Front Range Planning Forum September 21. This is looking at coordinating how the Front Range MPOs in Colorado can work together.
- Mr. Casper indicated that he is on the nine person selection committee for the new federally-funded Safe Routes to Schools program with DRCOG, CDOT, a rural TPR and 5 other organizations including state patrol, a state bike organization, state board of education person, state health person and one other.

- Mr. Casper noted that PPACG is working on the non-motorized transportation plan scope of work and investigating how we can address the new Planning Emphasis Areas and the Human Service Coordination requirements. We will be meeting with the agency formally known as Springs Transit and with the PPACG Area Agency on Aging about this.
- Mr. Casper stated that PPACG staff is meeting with Fort Carson on the gates proposal.

18. Member Entity Announcements

- Ms. Donahue: FREX service is a smashing success and funded until 2007. There are seven new colorful buses. Service is starting in November, and community newspapers and television stations were sent notices. Our new name is Mountain Metropolitan Transit for the regional service funded by the PPRTA. Also, check out the downtown terminal – it is getting a small facelift.
- Mr. Liming: The dedication of Shoshone Springs is scheduled for September 15.
- Scott Stevens: The City of Fountain is going to propose a ballot question for a sales tax increase for street capital improvements. Tuesday night is the City Council Meeting, and this item will be on the agenda for approval.
- Craig Blewitt: The City of Colorado Springs is holding a public workshop the end of September.

19. Action Items for Next Meeting

Functional classification will be discussed at the next meeting.

20. TAC Adjournment

Mr. Stevens motioned to adjourn the meeting. Mr. Liming seconded the motion, which was unanimously approved. Chairman Buttery adjourned the meeting adjourned at 3:15 p.m.