

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS (BOARD)**

Wednesday, July 14, 2004

9:00 a.m.

PPACG Conference Room

MEMBERS PRESENT

Air Quality Control Commission
City of Colorado Springs
City of Colorado Springs
City of Colorado Springs
City of Fountain
City of Manitou Springs
City of Woodland Park
El Paso County
El Paso County
El Paso County
Public Transportation Representative
Teller County
Town of Green Mountain Falls
Town of Monument
Town of Palmer Lake

MEMBERS ABSENT

City of Cripple Creek
City of Victor
Colorado Transportation Commission
Park County
Town of Calhan
Town of Alma
Town of Fairplay

GUESTS

Mr. Craig Blewitt
Mr. Todd Cartwright
Mr. Bill Haas
Ms. Shawn McDowell
Ms. Andrea Phillips
Ms. Sherre Ritenour
Ms. Luanne Rubey
Ms. Jude Willcher

STAFF

Mr. Rob MacDonald, Executive Director
Mr. Craig Casper, Transportation Director
Ms. Mary Frye, Transportation Planner

REPRESENTED BY

Administrator Doug Lempke
Councilmember Jerry Heimlicher
Councilmember Richard Skorman
Councilmember Larry Small
Councilmember LeNore Ralston, Chairperson
Councilmember Marc Snyder (Alternate)
Mayor Gary Crane
Commissioner Jim Bensberg
Commissioner Chuck Brown
Commissioner Wayne Williams
Dr. James Null
Commissioner Jim Ignatius
Mayor Tyler Stevens
Mayor Byron Glenn
Mayor Nikki McDonald

REPRESENTED BY

Unassigned
Mayor Kathy Justice
Commissioner Terry Schooler
Commissioner Don Staples
Mayor John Cullyford
Mayor Bob Ensign
Mayor Nancy Reed

City of Colorado Springs, Transportation Planning
URS
FHWA
CDOT
City of Colorado Springs, Transit Services
City of Colorado Springs, Transit Services
Terra Nova Engineering
El Paso County

Ms. Pamela Haugard, Program Services Administrator
Ms. Barb Louricas, Executive Secretary
Mr. Rich Muzzy, Environmental Program Manager
Ms. Dolores Quinlisk, Area Agency on Aging Director
Mr. Ken Prather, Transportation Planner
Ms. Margaret Shelton, Accounting Manager
Mr. Warren Whiteaker, Transportation Planner

04-90 INTRODUCTIONS & CALL TO ORDER

A quorum was established for the Board of Directors. Councilmember LeNore Ralston called the meeting to order at 9:00 a.m. Introductions were made.

04-91 AGENDA APPROVAL

Mayor McDonald made a motion to approve the Agenda. Commissioner Ignatius seconded the motion. The motion passed by unanimous vote.

04-92 PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA

There were no items for public comment.

04-93 APPROVAL OF BOARD MINUTES FROM THE MAY 12, 2004 MEETING

Commissioner Ignatius made a motion to approve the Minutes. Councilmember Skorman seconded the motion. The motion passed by unanimous vote.

Councilmember Ralston presented plaques to both Ms. Dolores Quinlisk and Ms. Pamela Haugard for ten years of dedicated employment at PPACG.

04-94 CONSENT CALENDAR

The following items were acted upon as a whole by the Board:

1. Ratify Executive Committee Action of June 30, 2004:
 - Area Agency on Aging FY-2005 State Budget Approval
 - FY-2004 Through FY-2009 Transportation Improvement Program Amendment #8
 - Site Application for Edith Wolford Elementary School Onsite Wastewater Treatment System
2. Specialized Transportation Advisory Subcommittee Membership
3. Site Application for Falcon Lift Station
4. Site Application for Greenland Preserve Pump Station

Councilmember Small made a motion to approve the items on the consent calendar. Mayor Crane seconded the motion. The motion passed by unanimous vote.

04-95 FY-2005 DEPARTMENT OF LOCAL AFFAIRS ENERGY AND MINERAL IMPACT ASSISTANCE FUND GRANT PROPOSAL

Mr. MacDonald reported that PPACG submitted a grant application to the Department of Local Affairs (DOLA) for \$35,000. The goal of the grant funds will be to create a regional database to allow PPACG to share development plans of local governments. Because of the deadline from DOLA, it was necessary to submit the grant application before the July Board meeting. An announcement will be made by DOLA in August to identify grant fund recipients.

Commissioner Williams made a motion to approve the FY-2005 DOLA Energy Impact Assistance Program Grant Request. Councilmember Heimlicher seconded the motion. The motion passed by unanimous vote.

04-96 STATUS UPDATE OF COLORADO SPRINGS CARBON MONOXIDE REVISED MAINTENANCE PLAN

Mr. Muzzy provided a status update on the Revised Carbon Monoxide Maintenance Plan. Mr. Muzzy reminded the Board that the plan was approved by the Board of Directors in September 2003, Colorado AQCC in December 2003, subsequently by the Colorado State Legislature and Governor's office, and is currently being reviewed by the Federal EPA. The Plan contains two main components: 1) Establishes an emissions budget for carbon monoxide of 531 tons per day for the year 2010 and beyond, and 2) Removes the Inspection/Maintenance (I/M) Program as a Federally controlled strategy. The Program will remain a State controlled strategy.

Mr. Muzzy reported that the emissions budget is the maximum allowable carbon monoxide emissions in the future and is used to determine conformity for the 2030 Transportation Plan and the FY-2005 through FY-2010 TIP. The timing for approval of the emissions budget is critical because the 2030 Plan and TIP need to be approved by November 28, 2004, and any delay could cause the region to enter into a conformity lapse that would affect Federal transportation funding.

Mr. Null inquired about the change in the Carbon Monoxide emissions budget from 1990 and 2000. It appears that the new standard allows more emissions.

Mr. Lempke explained that the Mobile 6 model will capture more emissions than the previous model (Mobile 5) and allow for a more accurate account of total emissions. In the Mobile 5 model, vehicle emissions were not measured in the first three minutes of engine start-up, thereby not capturing emissions when the vehicle control systems did not work as efficiently. In the Mobile 6 model, a more accurate reading is captured by using the emissions from the start-up of the engine.

04-97 STATUS UPDATE ON MODELING OF INSPECTION MAINTENANCE (I/M) PROGRAM

Mr. Muzzy reminded the Board that the PPACG Board approved a resolution at the April Board meeting in support of conducting appropriate modeling to test ozone levels for the Basic I/M Program. The resolution was attached to a letter that was sent to Doug Benevento, Colorado Department of Public Health and Environment. Mr. Benevento responded in a letter dated May 26, 2004, Attachment 1. The modeling has been started and will be completed by July. Modeling will be conducted in Larimer County, Weld County,

City of Fort Collins, and El Paso County. Three scenarios will be modeled: 1) There will be no Basic I/M Program, 2) There will be a Basic I/M Program, and 3) There will be a modified I/M Program.

Mr. Muzzy indicated that the results will show what effect the Program will have on ambient ozone concentrations at the eight ozone monitoring stations located along the Front Range. The AQTC and PPACG staff will review the model results. A presentation and recommendations will be requested from the Board at the September meeting regarding the future status of the I/M Program in the Pikes Peak Region.

04-98 2030 REGIONAL TRANSPORTATION PLAN PROCESS UPDATE – DRAFT PRIORITIZED PROJECT LIST

Ms. Frye reported that the PPACG advisory committees and staff have completed many components of the 2030 Plan development and FY-2005 through FY-2010 Transportation Improvement Plan. The 2030 Plan preparation process also includes components of the TIP development and the schedule distributed to the Board members applies to both the Plan and TIP.

Ms. Frye indicated that in August, the Board will be asked to approve the release of the Plan to the public for a 30-day public review period. The final draft of the Plan will be brought back to the Board for adoption on October 13, 2004. The draft of the fiscally constrained project list (listed alphabetically) is provided as Attachment 1 in the Board packet. The total funding for the Plan is \$5.2 billion, and includes capital funding for transportation improvements from Federal, State, local governments, and private sources.

Commissioner Williams reported that the cost of the Baptist Road railroad crossing is listed as \$3 million and differs from the developer's estimated cost of \$9 million. Ms. Frye said the amount on the list was the amount submitted on the project submission form. Ms. Willcher said that El Paso County (EPC) staff first heard the \$9 million cost on Friday and is checking on the accuracy of the amount and will report the correct amount at the July 22, 2004 Transportation Advisory Committee meeting.

Councilmember Ralston requested that the list or Plan contain references that specify what geographic area of the region that the project is located so that citizens and Board members may identify projects in their particular area of the region. Mr. Casper said that a map will be included in the Plan. Mr. MacDonald indicated that maps for each of the local governments were included in the current 2025 Plan and will be updated for the 2030 Plan.

04-99 FY-2005 THROUGH FY-2010 TRANSPORTATION IMPROVEMENT PROGRAM DEVELOPMENT – DRAFT PRIORITIZED PROJECT LIST

Mr. Prather reported that the FY-2005 through FY-2010 Transportation Improvement Program (TIP) is the document that identifies the transportation projects and the funding sources for the first six years of the 2030 Plan. Mr. Prather reminded the Board that the methodology to develop the TIP was approved in April. Mr. Prather said that the project list included in the packet was developed through a public process including the PPACG advisory committees and many of the proposed projects are a continuation of projects in the current TIP. One new project has been added to the Metro Funding section for the purchase of specialized transportation vans. Mr. Prather announced the addition of new funding categories of Federal discretionary funds and State tolling funds, and that the projects are not yet identified. The safety and bridge funding

pools are allowed by CDOT through subsequent CDOT processes. Congestion Mitigation and Air Quality and transportation enhancement funds are programs to be selected next spring through PPACG committee and public processes.

Mr. Prather stated that the air quality conformity issue that was discussed in an earlier agenda item by Mr. Muzzy applies to the Plan and TIP and the conformity analysis must be performed to include both the Plan and TIP.

In response to comments about informing citizens attending the PPACG public meetings about the RTA, Mr. MacDonald said that information will be available at the public meetings on the various funding sources as well as RTA information.

Commissioner Williams indicated that the information about Powers Boulevard is confusing because there are no funds associated with the specific phases of the project. He recommended stating the reason they are on the list with no funds or delete them from the list. Mr. Prather stated that these unfunded phases of the Powers Boulevard project will be deleted from the TIP.

04-100 DRAFT FISCAL YEAR 2005 UNIFIED PLANNING WORK PROGRAM

Mr. MacDonald introduced Mr. Warren Whiteaker, the recently hired Senior Transportation Planner. Mr. Whiteaker presented the FY-2005 Unified Planning Work Program (UPWP) for the PPACG Transportation Program. Mr. Whiteaker said that the UPWP describes the work that PPACG Transportation Program will undertake from October 2004 through September 2005. Mr. Whiteaker said that for the first time in-kind services will be tracked for the possibility of using in-kind services as a part of the required local cash match of Federal transportation funds.

Mr. Whiteaker discussed the specific allocation of staff time, key work elements that comprise the UPWP, and the highlights of the FY-2005 UPWP. A new work element has been added from last year that will review and analyze traffic accident data. Mr. Whiteaker indicated the Executive Summary is located on the "ES" pages, and the budget tables are on pages 8-10.

Mr. Whiteaker stated that the current UPWP is a draft and changes identified by Board members, PPACG committees, and the public will be included in the request for approval of the FY-2005 UPWP at the August 11, 2004 Board meeting.

04-101 SPRINGS TRANSIT—PUBLIC COMMUNICATION UPDATE

Ms. Andrea Phillips, City of Colorado Springs Transit Services, discussed the public education effort being conducted by PRACO, who is under contract with the City. PRACO's outreach program is an education effort for the community about the benefits of the Transit System to generate community involvement. Ms. Phillips indicated that the current Transit System is failing to meet the needs of the community. The present Transit System has not grown since 1980 despite a large population increase to the region. Improvements to the system are required to address the demands of the growing region. Currently, there are 23 routes with 65 Transit buses, and five electric buses. Springs Mobility is an ADA paratransit service with 29 vans, and riders must be eligibility certified.

Ms. Phillips announced a new service known as Front Range Express (FREX), which starts September 7, 2004. FREX is a three-year \$3.9 million CMAQ funded project, and includes the City of Castle Rock, which has contributed \$200,000 per year toward the project.

Ms. Phillips discussed the free downtown Colorado Springs shuttle, which began service on July 7, 2004. The downtown shuttle is another three-year demonstration project funded through the Federal CMAQ program selected through the PPACG processes.

Ms. Phillips indicated that a regional Rapid Transit Feasibility Study has been completed. The purpose of the study is to identify congestion mitigation options and to determine Federal funding alternatives in the future. Ms. Ritenour said that they will be presenting further information at the August 11, 2004 Board meeting.

Mr. Null indicated that transit pilot programs in the region have traditionally been a success. Ms. Willcher indicated that an additional express service is being proposed to the Falcon area Park and Ride at Meridian and Highway 24, as a part of a CMAQ two-year demonstration project.

Ms. Phillips showed a ten-minute video, developed by PRACO, known as the “TRANSACTION” about the transportation needs of Colorado Springs, the 80th largest metropolitan area in the country. Further information can be obtained from their website at www.springsgov.com/TRANSACTION.

Mr. MacDonald commented that planning public transportation in the PPACG region is an integral function of the Board and reminded the Board that both the downtown Colorado Springs circulator and FREX projects were approved by the Board concluding the prior CMAQ project selection process.

04-102 COMMUNICATION

Mr. MacDonald highlighted the *Regional Travel Survey*, which was distributed. Mr. MacDonald also highlighted the *Quarterly Updates and Estimates*, published by Dr. Fred Crowley of the University of Colorado at Colorado Springs.

Mr. MacDonald referred to a memorandum from Mr. Andrew Firestine on U.S. Census Bureau population estimates that were released on June 24, 2004. Mr. MacDonald said that the information is being provided so that local governments may consider a challenge the population numbers. Councilmember Ralston said that the City of Fountain will likely challenge the population estimates.

04-103 EXECUTIVE DIRECTOR’S REPORT

Mr. MacDonald discussed the PPACG Management Team retreat in Cripple Creek, where strategic direction was emphasized.

Mr. MacDonald attended the annual NARC Conference in Chicago and brought back information on how regionalism is being implemented across the nation.

Mr. MacDonald and Councilmember Ralston attended the North Front Range Meeting in Fort Collins to discuss regionalism, the RTA, and small government/large government cooperation. Mr. MacDonald said the PPACG messages were well received by the North Front Range MPO Board.

Mr. MacDonald introduced Mr. Craig Casper and Mr. Warren Whiteaker as the newest PPACG employees.

Mr. MacDonald reported that Ms. Quinlisk has been meeting with State Area Agency on Aging Directors and they were successful in maintaining the State Field Representative positions from being eliminated because of State budget cutbacks. Ms. Quinlisk is also working on the certification of the local Ombudsman.

04-104 COMMUNITY ADVISORY COMMITTEE REPORT

There were no questions.

04-105 MEMBER ENTITY ANNOUNCEMENTS

Councilmember Ralston reported that the City Council of Fountain agreed to re-visit the RTA issue and will meet at a special meeting on Thursday, July 22.

Councilmember Small made a motion to go into Executive Session to discuss the introductory period of the Executive Director. Commissioner Brown seconded the motion. The motion passed by unanimous vote.

Before the start of the Executive Session, a break was taken from 11:00 a.m. to 11:10 a.m.

04-106 EXECUTIVE SESSION

An Executive Session was held from 11:10 a.m. to 11:20 a.m.

Commissioner Brown made a motion to come out of Executive Session. Commissioner Williams seconded the motion. The motion passed by unanimous vote.

Commissioner Brown made a motion to ratify the PPACG Board's decision to end Mr. Robert MacDonald's six month introductory period as Executive Director and move his employment to regular status and increase his salary by one step. Mayor McDonald seconded the motion. The motion passed by unanimous vote.

04-107 ADJOURNMENT

Councilmember Ralston adjourned the meeting at 11:25 a.m.

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