



**MEETING MINUTES
BOARD OF DIRECTORS (BOARD)
Wednesday, October 11, 2006
9:00 a.m.
PPACG Conference Room**

MEMBERS PRESENT

El Paso County
Town of Green Mountain Falls
Teller County
City of Woodland Park
City of Colorado Springs
City of Colorado Springs
City of Fountain
City of Manitou Springs
Colorado Transportation Commission
El Paso County
El Paso County
Military Representative
Public Transportation Representative
Town of Monument

MEMBERS ABSENT

Air Quality Control Commission
City of Colorado Springs
City of Cripple Creek
City of Victor
Park County
Town of Alma
Town of Calhan
Town of Fairplay
Town of Palmer Lake

GUESTS

Ms. Electa Beckner
Mr. Craig Blewitt
Mr. Doug Blough
Mr. Chuck Brown
Ms. Jan Doran
Ms. Jacqueline Dowds Bennett
Mr. Mickey Ferrell
Mr. George Gerstle
Ms. Francine Hansen
Mr. Tim Harris
Mr. Bill Keller
Ms. Laura Muir

REPRESENTED BY

Commissioner Wayne Williams, Chair
Mayor Tyler Stevens, 1st Vice Chair
Commissioner Jim Ignatius, Treasurer
Mayor Gary Crane, Secretary
Vice Mayor Larry Small
Councilmember Darryl Glenn
Mayor Jeri Howells
Mayor Marcy Morrison
Commissioner Terry Schooler
Commissioner Sallie Clark
Commissioner Dennis Hisey
Dr. Bob Stein
Dr. James Null
Mayor Byron Glenn

REPRESENTED BY

Commissioner Chris Neumann
Councilmember Jerry Heimlicher, 2nd Vice Chair
Mayor Ed Libby
Mayor Kathy Justice
Coroner Sharon Morris
Mayor Mark Dowaliby
Mayor Gary Reimers
Mayor Fred Boyce
Mayor Max Parker

Regional Advisory Council
City of Colorado Springs
Momentum Advertising and Public Relations
Springs Toll Road
Citizen Advisory Committee
Citizen Advisory Committee
Colorado Department of Transportation
Colorado Department of Transportation
Citizen Advisory Committee
Colorado Department of Transportation
Colorado Springs Airport
Momentum Advertising and Public Relations

Ms. Wendy Pettit
Mr. Dave Poling
Ms. Janet Stephens
Mr. Rob Vinton

Colorado Department of Transportation
Colorado Department of Transportation
El Paso County
Colorado Department of Transportation

STAFF

Mr. Robert MacDonald, Executive Director
Mr. Craig Casper, Transportation Director
Mr. Mike Decker, PPAAs Director
Mr. Aaron Klibaner, Regional Planning Manager
Ms. Barb Louricas, Executive Secretary
Mr. Rich Muzzy, Environmental Program Manager
Mr. Jason O'Brien, Transportation
Ms. Margaret Shelton, Accounting Manager
Mr. Warren Whiteaker, Transportation Planner
Ms. Jennifer Young, Policy/Communications Manager

06-170 INTRODUCTIONS & CALL TO ORDER

Commissioner Williams established a quorum for the Board of Directors. Introductions were made. The meeting was called to order at 9:00 a.m.

06-171 AGENDA APPROVAL

Commissioner Williams added an item to the agenda after Agenda Item No. 6B making a new Agenda Item No. 6C, *Elect Representative to the Fountain Creek Watershed Vision Steering Committee*.

Mayor Stevens made a motion to approve the agenda with the added item. Commissioner Hisey seconded the motion. The motion passed by unanimous vote.

06-172 PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA

There were no public comments.

06-173 APPROVAL OF BOARD MINUTES FROM THE SEPTEMBER 13, 2006 MEETING

Commissioner Ignatius requested that the minutes reflect inclusion of comments that tourism traffic was not included in the 2030 Small Area Forecast but will be included in the 2035 Small Area Forecast—Agenda Item No. 06-158, *“Reconsideration of the Small Area Forecast.”*

Commissioner Ignatius made a motion to approve the minutes with the change. Commissioner Clark seconded the motion. The motion passed by unanimous vote.

06-174 CONSENT CALENDAR

Commissioner Clark requested that Agenda Item No. 5A, *Membership Appointments: Community Advisory Committee*, be pulled from the consent calendar for discussion. Mr. Rob MacDonald requested that Agenda Item No. 5B, *FY-2007 Through FY-2012 Transportation Improvement Program Amendment #4* be pulled from the consent calendar for discussion.

The following item was acted on by the Board:

- Pikes Peak Area Agency on Aging Additional Budget Allocation

Commissioner Clark made a motion to approve Agenda Item No. 5C from the consent calendar. Commissioner Hisey seconded the motion. The motion passed by unanimous vote.

5A. Membership Appointments: Community Advisory Committee

Commissioner Clark said that there may be a conflict of interest by appointing an individual to a citizen committee whose employer has a transportation contract with PPACG. Commissioner Clark requested Board input about membership on citizens' committees.

Commissioner Williams indicated that the list of vacancies on the Community Advisory Committee was extensive for several entities.

Mayor Jeri Howells arrived.

Mr. MacDonald reported that citizen advisory committee members are from a wide variety of organizations and the bylaws are quite explicit in the occurrence of a conflict of interest that the person would notify the committee of the conflict and recuse them self from the vote.

Commissioner Williams inquired if CH2M HILL had a current contract with PPACG. Mr. Casper indicated PPACG has a \$15,000 contract with the Denver office of CH2M HILL to enter data in Google Earth.

Mayor Morrison requested written information be provided about the functions of the committee and a job description of the members. Ms. Jennifer Young said that she prepared the information for the Member Government Clerks and Administrative Managers and will also send it to the Board members.

Commissioner Clark requested information on the process of the Board in getting appointments for this committee.

Ms. Jan Doran, 2nd Vice Chairman of the CAC, served on the nominating committee that interviewed Ms. Dowds Bennett as well as another candidate that was referred to the City of Colorado Springs to fill one of their vacancies. Ms. Doran said that they recommend the appointment of Ms. Dowds Bennett. When there is a possibility of a conflict of interest, the CAC has always followed the policy that the person recuse them self from the vote.

Ms. Doran said that the learning curve is long for the committee because of the complex transportation issues. She indicated that orientation for new members is necessary to help them understand the role of the committee.

Ms. Young said that according to the bylaws, the citizen-at-large appointments go through the nominating subcommittee of the CAC. The other appointments that represent member governments go through the member government processes.

Commissioner Ignatius made a motion to approve the appointment of Ms. Jacqueline Dowds Bennett to the Community Advisory Committee for a citizen-at-large position for a three-year term. Mayor Stevens seconded the motion. The motion passed by unanimous vote.

Commissioner Clark requested the list of all PPACG committee vacancies on a quarterly basis. Mayor Stevens suggested that after the committee vacancies are filled, participation requirements be enforced.

The motion passed by unanimous vote.

5B. FY-2007 Through FY-2012 Transportation Improvement Program Amendment 4

Mr. MacDonald said CDOT selected projects for Safe Routes to School programs for the City of Colorado Springs. Mr. MacDonald said that as new funds become available, the information becomes available at the technical advisory committee and Board meetings. Mr. MacDonald said that if PPACG staff is aware of member government projects that need funding, PPACG staff will seek sources to fund those projects. Amendment 4 to the FY-2007 Through FY-2012 TIP adds Safe Routes to School projects, additional funds for the I-25 COSMIX construction project, and Front Range Express (FREX) bus service.

Commissioner Hisey made a motion to approve amendment 4 to the FY-2007 Through FY-2012 Transportation Improvement Program. Commissioner Ignatius seconded the motion.

Mayor Morrison said that the City of Manitou Springs is seeking funding for an area between the City of Colorado Springs and Manitou Springs where no sidewalk or curb and gutter exists. Mayor Morrison requested a list of funding opportunities. Mayor Stevens asked for detail on where the revenue sources flow to the entities and region and how to apply for funding.

Commissioner Clark said that a project widens the existing sidewalk on Cresta Boulevard from Mesa Road to Hercules Avenue at the cost of \$100,000. Commissioner Clark said that Pikes Peak RTA is funding Cresta Boulevard also and inquired how priorities are determined.

Mr. Casper said that the funding is a CDOT process, and he was the MPO representative on the committee. Mr. Casper indicated that the applications were developed and projects were advertised. Mr. Casper said that school districts applied independently outside of the municipalities. Mr. Casper said that the committee will reconvene to select the next round of projects which are due at the end of February. Mr. Casper said that he will assist the members of the TAC to write effective applications for those funds.

The motion passed by unanimous vote.

Mr. MacDonald said that FY-2007 Through FY-2012 TIP Amendment 5 will be on the November Board agenda, which adds \$5.9 million to the Powers Boulevard/Woodmen Road project. The Transportation Commission will vote to approve the additional funding before the Board meets, which is contrary to the usual process.

Mr. Tim Harris, CDOT Region 2 Director, indicated that additional SB-01 funding was acquired in the amount of \$5.9 million so that construction could start in early 2007.

A break taken from 10:05 a.m. to 10:10 a.m.

Mayor Byron Glenn departed the meeting.

06-175 PIKES PEAK AREA AGENCY ON AGING FOUR-YEAR PLAN

Mr. Michael Decker, Pikes Peak Area Agency on Aging Director, gave a PowerPoint presentation to report on the update to the PPAAA Four-Year Plan for 2007-2011. Mr. Decker indicated that services are reprioritized based on surveys from the region. The emphasis for the Four-Year Plan will be to match recipients with available services in the region.

Mr. Decker indicated that in the next four years, the State Demographers Office projects population for the 60-plus age group will increase by 18,000 for El Paso County; population projections for Teller County are anticipated to increase by 900; and Park County population projections are also increasing for the same age group.

Mr. Decker reported that total funding revenues for 2006-2007 were \$1.8 million, of which \$500,000 comes from state sources and \$1.3 million comes from federal sources.

Mayor Morrison made a motion to approve the Pikes Peak Area Agency on Aging Four-Year Service Area Aging Plan for FY-2007 Through FY-2011. Mayor Crane seconded the motion. The motion passed by unanimous vote.

06-176 ELECT REPRESENTATIVES TO THE FORT CARSON GROWTH COORDINATION PLAN POLICY OVERSIGHT COMMITTEE

Mr. Rich Muzzy requested that the Board elect three representatives to serve on the Oversight Committee. The committee will meet once per quarter initially and then would meet once per month.

Commissioner Clark made a motion to nominate Commissioner Hisey and Mayor Howells to serve as primary representatives on the Oversight Committee and Vice Mayor Small as alternate representative. Mayor Morrison seconded the motion. The motion passed by unanimous vote.

06-177 ELECT REPRESENTATIVE TO THE FOUNTAIN CREEK WATERSHED VISION STEERING COMMITTEE

Mr. MacDonald indicated that the Fountain Creek Watershed Vision Steering Committee is forming between the Pikes Peak and Pueblo areas. Mr. MacDonald said that representatives have already been selected from El Paso County, City of Colorado Springs, City of Fountain, and City of Pueblo. Mr. MacDonald requested that one person be selected from the PPACG Board to serve on the steering committee.

Commissioner Clark reported that the representatives already selected include herself, Mayor Howells, and Vice Mayor Small. Commissioner Clark said that the short-term purpose of the committee is to determine the process of the Fountain Creek Watershed visioning. Commissioner Clark said that the next meeting will be on October 20, at 11:30 a.m., at the City of Fountain.

Commissioner Hisey made a motion to appoint Mayor Morrison to serve on the Fountain Creek Watershed Vision Steering Committee to represent the PPACG Board. Commissioner Ignatius seconded the motion. The motion passed by unanimous vote.

06-178 PIKES PEAK AREA COUNCIL OF GOVERNMENTS LOGO AND TAGLINE SELECTION

Mayor Stevens made a motion to approve the logo and tagline without the white tree line. Commissioner Ignatius seconded the motion. The motion passed by unanimous vote.

06-179 FY-2007 PIKES PEAK AREA COUNCIL OF GOVERNMENTS DRAFT BUDGET AND MEMBER DUES REQUEST

Mr. MacDonald requested that the PPACG Board approve the member dues request. Mr. MacDonald said that a draft copy of the work program was placed on the table and will be finalized in December when the budget is scheduled to be approved.

Mr. MacDonald highlighted the member dues requests that are based on assessed property values. Mr. MacDonald said that the request for the \$35,000 DOLA grant was not approved and the updated budget documents will be revised and available at the November meeting.

Mayor Stevens made a motion to approve the proposed FY-2007 budget for submission to member governments for ratification of the dues assessment. Commissioner Ignatius seconded the motion. The motion passed by unanimous vote.

06-180 ANNUAL EVALUATION OF THE EXECUTIVE DIRECTOR

Commissioner Williams discussed the process of the evaluation of the Executive Director, Mr. Robert MacDonald. He asked for the input of the full Board by making comments on the evaluation form in the Board packet. Board members may fax comments to 590-1362 or email comments to waynewilliams@frie.com within two weeks so that they can be discussed in executive session at the November 8 Board meeting.

Dr. Stein inquired if he could make comments and Commissioner Williams indicated that non-voting members may also make comments.

06-181 PIKES PEAK AREA MODELING SYSTEMS UPDATE

Mr. Craig Casper said that information would be provided on the Small Area Forecast (SAF) and the travel demand forecast.

Mr. Aaron Klibaner, Regional Economic Planning Program Manager, provided information on Transportation Employment and Land Use Model (TELUM) forecasting software. An important benefit of the new software is that it uses data that is readily available.

Mr. Jason O'Brien, PPACG Transportation Planner, said that TELUM is an improvement over the previous model used by PPACG. Mr. O'Brien said that TELUM uses three new variables that were not used in the previous model: 1) travel times; 2) sensitivity to density; and 3) regional ratios. Mr. O'Brien discussed model improvements and enhancements.

Commissioner Clark inquired how the tourism traffic will be applied to the model. Mr. O'Brien said that would be handled in the travel demand model by trip generation rates.

Mr. Klibaner said that the 2035 SAF will be presented to the REF subcommittee in October through December time frame. The next step will be to present the SAF to the PPACG technical committees—Regional Economic Forum, Community Advisory Committee, and Transportation Advisory Committee. The draft will be presented to the Board in December. Mr. Klibaner said that after the Long-Range Transportation Plan is completed next year, the 2035 SAF will be finalized and approved.

Mr. Casper introduced Mr. Paul Hershkowitz, Wilbur Smith Associates Manager Traffic/Transportation Planning Services, and Ms. Maureen Paz de Araujo, Senior Transportation Planner HDR.

Mr. Hershkowitz provided detailed information on the elements of the travel demand model and the traffic behavior.

Dr. Null departed the meeting.

Ms. Paz De Araujo provided information on the specifics of the PPACG travel demand model. Ms. Paz De Araujo discussed ways that the model is maintained to update changing conditions by ongoing data collection and continually updating the SAF. The travel demand model will use Visum software and will also include Teller County for the first time. Ms. Paz De Araujo gave a demonstration on the software.

Commissioner Hisey departed the meeting.

06-182 PUBLIC INVOLVEMENT FOR DEVELOPMENT OF 2007-2035 REGIONAL TRANSPORTATION PLAN

Mr. Casper said that PPACG is contracting with two consulting firms to provide non-overlapping services to assist with the Public Involvement Process of the 2007 to 2035 Regional Transportation Plan. The attendance was low in the public meetings which were held in September and October 2006. Mr. Casper said that the firms are Catalyst Consulting and Urban Trans.

06-183 PROJECT EVALUATION SYSTEM

There were no questions.

06-184 HUMAN SERVICES TRANSPORTATION COORDINATION STUDY

Councilmember Glenn departed the meeting.

Ms. Suzanne O'Neill from Nelson/Nygaard Consulting Associates discussed the Human Services Transportation Coordination Study which was undertaken to identify human services transportation projects that can be consolidated. The study has been undertaken because of federal requirements. Ms. O'Neill reported that the study recommends improved standardized reporting, identifies gaps in services, and recommends to enhance services for low income commuters.

Ms. O'Neill said that she met with the Specialized Transportation Advisory Subcommittee (STAS) and two working groups were formed. The STAS working group made the following recommendations.

1. PPACG serve as lead planning agency and the City of Colorado Springs Mountain Metro serve as recipient of designated funds
2. The STAS be changed from a subcommittee status to a regular committee
3. Service Coordination: Establish a joint call and scheduling center and hire a Mobility Manager
4. Start a voucher program for people who are no longer on public assistance
5. Night service for public transportation

Ms. O'Neill said that a draft will be presented to the Transportation Advisory Committee (TAC) and Board for approval to become a part of the 2035 Plan. Ms. O'Neill indicated the following agencies provided input on the call center concept: City of Colorado Springs, Resource Exchange, Fountain Valley Senior Center, Community Intersections, Silver Key and Pikes Peak Partnership.

Commissioner Williams requested that the plan be provided in advance of the Board meeting.

Mayor Howells departed the meeting.

06-185 REGIONAL NON-MOTORIZED TRANSPORTATION SYSTEM PLAN

Mr. Warren Whiteaker, Senior Transportation Planner, asked for questions. There were no questions.

06-186 BRIEFING ON THE FEDERAL SAFETEA-LU LAW

There were no questions.

06-187 COLORADO DEPARTMENT OF TRANSPORTATION PLANNING AND FUNDING BRIEFING

Mr. George Gerstle of the Colorado Department of Transportation discussed resource allocation for the regional and statewide transportation plans.

Mr. Gerstle indicated the investment categories and the 2006 funding levels: system quality—30% of 2006 funding, mobility—20% of 2006 funding, safety—12% of 2006 funding, and program delivery—17% of 2006 funding.

Mr. Gerstle reported on the revenue projections and trends for the next 25 years in HUTF, federal gas tax, Senate Bill 1 and House Bill 1310, and local revenue. Mr. Gerstle discussed seven scenarios of the 2035 long-range transportation plan revenue projections.

Mr. Gerstle discussed the unmet funding needs. He indicated that to maintain the current transportation system at 60% of good to fair condition will require \$300 million per year in funding; \$151 million is currently allocated. Mr. Gerstle said that funding for on-system bridge maintenance projects is \$27 million in available funding for \$144 million in need. Mr. Gerstle said that current funding levels for off-system bridge replacement is \$11 million for \$65 million in needs. Mr. Gerstle said that the maintenance category has annual funding of \$200 million for over \$400 million in needed funding. Mr. Gerstle reported that the Transportation Commission allocates \$8 million for congestion project improvements for \$8.5 billion per year in unmet needs.

Mr. Gerstle reported that there has been a trend of declining revenue and increasing costs. Mr. Gerstle gave examples of the system needs for reconstruction and maintenance.

Commissioner Williams requested that Mr. Gerstle be put on the November meeting agenda as the first information item. Commissioner Williams requested input from Board members that he could forward to the State Transportation Advisory Committee that is meeting on Friday.

06-188 COMMUNICATION ITEMS

Mr. MacDonald highlighted Agenda Item No. 8A, *Profile of Regional Councils of Governments and Equivalents*.

06-189 EXECUTIVE DIRECTOR'S REPORT

There were no questions.

06-190 PPACG FINANCIAL REPORTS

There were no questions.

06-191 MEMBER ENTITY ANNOUNCEMENTS

Mayor Morrison indicated that the City of Manitou Springs received recognition from the Governor to acknowledge the Manitou Springs redevelopment project in their downtown area because of the participation of so many agencies.

06-192 ADJOURNMENT

Commissioner Williams adjourned the meeting at 12:15 p.m.