

MEMORANDUM

DATE: February 14, 2007
TO: PPACG Board of Directors
FROM: Jennifer Young, Policy and Communications Manager
THROUGH: Robert MacDonald, Executive Director
SUBJECT: Community Advisory Committee Meeting Report
Wednesday, January 31, 2007

ACTION REQUESTED: Information

Chairperson Francine Hansen will present the report of the Community Advisory Committee (CAC), which held its regular monthly meeting on January 31, 2007 and discussed the following items:

1. *Annual Officer Elections:*

CAC members voted to reelect Dan Spohn as first vice-chair of the committee.

2. *Revision to Community Advisory Committee Bylaws:*

CAC members voted to revise section 4 of the committee bylaws, which concerns membership terms. The PPACG Board of Directors shall approve or disapprove any revision to the CAC's bylaws.

The current language has resulted in wide differences in the length of membership terms. The amount of time a member appointed to fill a vacancy can serve may be shorter (as short as 1.5 years) or longer (as long as 4.5 years) than a full term even though he or she goes through the same nomination and appointment process as a member appointed to a full term. Pending approval of the PPACG Board of Directors, the change voted on would read as follows:

“A full term of membership is three (3) years, which shall begin the day the member is appointed. run from January 1 of the first year through December 31 of the third year. A member appointed to fill a vacancy, the duration of which is longer than one and a half years, shall be considered to be appointed to a full term. A member may serve no more than two (2) consecutive full terms.”

This change would vary the start/end date of member terms but standardize the length of the terms. The maximum amount of time a member could serve would be three years. The minimum amount of time a member could serve would also be three years.

3. *Draft 2008-2035 Small Area Forecast:*
CAC members discussed the draft 2035 small area forecast and made the following suggestions: 1) Include an explanation of why PPACG decided to use TELUM as the new forecasting methodology and house it within the agency rather than outsource the technology; 2) Describe the peer review process for the entire modeling system; 3) Add disclaimers that PPACG does not develop projections for certain data if a data source is not available for the base year. These types of data would include water supply data and the civilian/contractor employees at military bases; and 4) Pikes Peak Home Builders Association has data on water supply that PPACG may be able to obtain for use in future Small Area Forecasts. **CAC members voted to recommend to the PPACG Board of Directors that the Draft 2008-2035 Small Area Forecast be released for a 30 day public comment period.**

4. *Draft Human Services Transportation Coordination Study and Plan:*
CAC members discussed the plan and asked questions about how the document will be released and in what format for the public to review. **Members voted to recommend to the PPACG Board of Directors that the Draft Human Service Transportation Coordination Study and Plan be released for a 30 day public comment period.**

5. *Formation of Public Participation Working Group:*
CAC members discussed the formation of a public participation working group to provide input for the 2008-2035 Regional Transportation Plan. The working group will be ad hoc and consist of members from various PPACG committees and other area groups. Four CAC members—Kyle Fisk, Steve Sinn, Trajn Boughan and Dan Spohn—volunteered to participate in the working group.

6. *Military Impact Briefing:*
CAC members received a briefing from Ann Oatman-Gardner, PPACG military impact planner, on the new Fort Carson Regional Growth Coordination Plan and the CAC's anticipated role in that plan.