



## COMMUNITY ADVISORY COMMITTEE

Regular Meeting Minutes

Wednesday, May 18, 2005

3:00 p.m.

PPACG Conference Room

### 1. Call to Order/Establish Quorum/Introductions

Chairperson Kailash Jaitly called the meeting to order at 3:00 p.m. Introductions were made and those in attendance were:

#### Members Present

Dr. Kailash Jaitly, Chairperson  
Ms. Jan Doran, 1<sup>st</sup> Vice Chairperson  
Mr. Chuck Erwin, 2<sup>nd</sup> Vice Chairperson  
Ms. Francine Hansen  
Mr. Dave Lippincott  
Mr. Steve Rodemer  
Mr. Dan Spohn  
Mr. Eric Fredrickson

#### Representing

City of Colorado Springs  
Council of Neighborhood Organizations  
El Paso County  
Citizen at Large  
Citizen at Large  
Citizen at Large  
El Paso County  
City of Manitou Springs

#### Members Absent

Ms. Donna Bell  
City of Fountain  
Town of Palmer Lake  
Town of Green Mountain Falls  
Colorado Springs Chamber of Commerce  
Teller County  
Town of Monument  
City of Colorado Springs  
Citizen at Large

#### PPACG Staff

Mr. Craig Casper  
Ms. Mary Frye  
Ms. Barb Louricas  
Mr. Warren Whiteaker  
Transportation Director  
Transportation Planner  
Executive Secretary  
Transportation Planner

### 2. Agenda Approval

Ms. Louricas advised that Item No. 10 -Membership was not an action item on the agenda but for information purposes only. Ms. Doran made a motion to approve the agenda. Mr. Lippincott seconded the motion. The motion passed by unanimous vote.

**3. Public Comments**

There were no comments.

**4. Approval of Meeting Minutes**

Mr. Lippincott said his name needed to be added to the February 16 meeting minutes under members present. Mr. Spohn made a motion to approve the February 16 and March 16, 2005 meeting minutes with the noted correction. Mr. Rodemer seconded the motion. The motion passed by a unanimous vote.

**5. Report on Action Taken by the PPACG Board of Directors**

Ms. Louricas reported on items from the April and May Board meetings. At the April Board meeting, Ms. Francine Hansen was approved as an at large member to the CAC; the Board voted to utilize the forecast prepared by the Colorado State Demographics Office for the 2030 Small Area Forecast for El Paso and Teller Counties for both population and the employment controls totals; the Board approved CMAQ funding for 2007 to fund the Downtown Circulator. In May the only action item was to complete a Federal certification hearing, the review team came in March and will be providing a report to the Board by October.

**6. Public Involvement Procedures Revisions**

Ms. Frye distributed the draft of public involvement procedures to the committee. Ms. Frye asked the committee to provide feedback and comments on the procedures prior to the next meeting.

**7. Federal Congestion Mitigation Air Quality (CMAQ) Grant Application Process – Project Submittals**

Mr. Whiteaker discussed the CMAQ applications received for FY- 2007 funding. The committee will review the applications and make a recommendation to the Board on the best utilization of the \$4.3 million available.

**8. Federal Transportation Enhancement (TE) Grant Application Process – Project Submittals**

Mr. Whiteaker discussed the 17 TE requests for funding for FY- 2006-2007 of which \$1.3 million is available. Mr. Whiteaker discussed the steps for both the CMAQ and TE application process: June – the committee will review staff recommendations (to be completed in May), make evaluations and forward a recommendation to the Board to release for public comment, July – the Board will release for public comment, August – formal recommendations to be made to the Board.

**9. 2007 – 2012 Transportation Improvement Program Development Process**

Ms. Frye discussed the Transportation Improvement Program (TIP) process. The State has implemented a 3-year statewide plan update interval and in keeping with the new cycle, a schedule was developed for completion of the Statewide Transportation Improvement Program (STIP). The process will begin next month with a draft application package and public involvement plan to the committee for review, July – recommendations will be submitted, August – the Board will approve the application package and public involvement plan, then a call for project applications will be announced, with all project applications being due in October.

**10. Memberships**

Ms. Louricas distributed a letter from Donna Bell resigning from the committee. The other item on the agenda will not be presented as a letter of interest has not been received. Ms. Doran made a motion to accept the resignation of Donna Bell. Mr. Rodemer seconded the motion. The motion passed by a unanimous vote.

A letter of appreciation and a certificate will be sent to Ms. Bell thanking her for her participation.

**11. CAC Liaison Reports**

Ms. Doran reported on the PPRTA activities such as the design of Austin Bluffs Parkway/Union Boulevard intersection and how both Manitou Springs and Green Mountain Falls have one project.

**12. Communications and Announcements**

No announcements were made.

**13. Action Items for Next Meeting**

Ms. Frye said CMAQ and TE applications will be released for the public involvement process next month.

**14. Adjournment**

Ms. Doran made a motion to adjourn the meeting. Mr. Erwin seconded the motion. The meeting was adjourned at 3:55 p.m.