



**Minutes of the
Community Advisory Committee
Wednesday, November 15, 2006
3:00 p.m.**

Pikes Peak Area Council of Governments Conference Room

MEMBERS PRESENT

Citizen-At-Large

Francine Hansen, Chairperson
Jacqueline Dowds Bennett
Trajn Boughan

City of Manitou Springs

Steve Sinn
Kathy Verlo

City of Woodland Park

Kim Dimmett

Council of Neighborhood Organizations

Jan Doran, 2nd Vice Chairperson

El Paso County

Chuck Erwin
John Morse

Pikes Peak Area Council of Governments

Jennifer Young

Teller County

Helen Dyer

Town of Monument

Steve Meyer

MEMBERS ABSENT

Citizen-At-Large

Rich Jones
Dave Lippincott
James Sawyer

City of Colorado Springs

3 Vacancies

City of Fountain

2 Vacancies

Colorado Springs Chamber of Commerce

1 Vacancy

El Paso County

Dan Spohn, 1st Vice Chairperson

League of Women Voters

Rose Marie Havel

Town of Green Mountain Falls

1 Vacancy

Town of Palmer Lake

1 Vacancy

PPACG EMPLOYEES AND OTHERS

Mary Frye, PPACG Transportation Planner
Aaron Klibaner, PPACG Regional Economic Planning Program
Barb Louricas, PPACG Recording Secretary
Richard Muzzy, PPACG Environmental Planning Program

1. CALL TO ORDER / ESTABLISH A QUORUM

Ms. Francine Hansen established a quorum and called the meeting to order at 3:00 p.m.
Introductions were made.

2. APPROVAL OF THE AGENDA

Ms. Young indicated that she had membership updates to be presented before the action items.

Ms. Dyer made a motion to approve the agenda with the requested change. Mr. Erwin seconded the motion. The motion passed by unanimous vote.

3. PUBLIC COMMENTS

There were no comments.

4. APPROVAL OF THE MINUTES

Ms. Doran made a motion to approve the minutes. Mr. Sinn seconded the motion. The motion passed by unanimous vote.

5. UPDATE ON MEMBERSHIP

Ms. Young introduced Ms. Kim Dimmett who is representing the City of Woodland Park. Ms. Young read her biography.

Ms. Young introduced Ms. Kathy Verlo who will be representing the City of Manitou Springs and her membership will be approved by the next meeting.

Ms. Young introduced Mr. Steve Meyers who will be representing the Town of Monument and his membership will be approved by the next meeting.

6. CHANGE TO CAC REGULAR MEETING DATE

Ms. Hansen asked for input about changing the monthly meeting date of the Community Advisory Committee (CAC). She proposed that the meeting be changed to the last Wednesday of the month. Ms. Hansen said that the benefit is that the CAC would be able to present committee recommendations at the PPACG Board meetings.

Ms. Frye indicated that the CAC would not be able to make recommendations to be considered by the Transportation Advisory Committee (TAC).

Ms. Doran made a motion to move the meeting day of the Community Advisory Committee to the last Wednesday of the month starting in January. Mr. Erwin seconded the motion. The motion passed by unanimous vote.

7. 2008-2035 REGIONAL TRANSPORTATION PLAN: VISION, MISSION AND PRINCIPLES

Ms. Mary Frye, PPACG Transportation Planner, said that an extension has been approved for the plan. Ms. Frye said that PPACG staff began work on the vision, mission, and principles of the 2008-2035 Regional Transportation Plan in February. Public comments are reported in the meeting packet. Ms. Frye requested a recommendation for approval of the vision, mission, and principles by the PPACG Board of Directors.

Mr. Morse made a motion to make a recommendation to the PPACG Board to approve the 2008-2035 Regional Transportation Plan: Vision, Mission and Principles. Ms. Dyer seconded the motion.

Ms. Frye said that the vision, mission, and principles are not in priority order and will get input with a public involvement consultant to apply weighting elements to the list.

The motion passed by unanimous vote.

8. REVISIONS TO COMMUNITY ADVISORY COMMITTEE BYLAWS

Ms. Hansen said that a change to the membership term is being considered to make the term from the month the person is appointed and would expire the same month three years later. Ms. Young said that the bylaws would become effective on the date the Board approves the change. Ms. Young indicated it is a discussion for this month's meeting and would need to be brought back for a vote at the next meeting.

Mr. Steve Meyer said that the bylaws state that a term must be over one year and six months to be considered a full term.

Ms. Hansen said that there are seats that are dedicated to the Colorado Springs Chamber and League of Women Voters and no one currently attends meetings to represent those organizations. Ms. Hansen inquired if the seats should be made into at-large seats.

Ms. Dimmett inquired if educational institutional seats have been considered.

Mr. Erwin said that either all groups should be retained or all should be eliminated and made into at-large membership groups. Ms. Dyer said that the nature of CONO is that it represents a community group in a way that is appropriate to the committee. Ms. Young indicated that the bylaws do not state which Chamber and there are other Chambers, such as the Hispanic, Black, Women's, and Chambers from other communities that could be represented.

9. MILITARY IMPACT PLANNING (MIP) PROGRAM

Mr. Rich Muzzy, PPACG Environmental Planning Program Manager, provided an overview of Fort Carson Regional Growth Coordination Plan. The purpose of the plan is to develop a strategy to address the region-wide issues and concerns with the increase of troops at Fort Carson. Fort Carson is expected to grow from the current population of 18,000 military personnel to 28,000 military personnel. The number of dependents and spouses will also increase. The plan will assess the current conditions and determine what the future needs will be and implement strategies to encourage a smooth transition in the three-county region of Fremont, El Paso, and Pueblo Counties. The cost of the plan is \$576,000, and a grant for \$518,000 was received from the Department of Defense Office of Economic Adjustment. Ms. Annie Oatman-Gardner was hired as one of two employees to work on the project. Mr. Muzzy said that more information can be acquired from the website at www.ppacg.org and follow the links for Fort Carson.

10. 2007 OZONE OUTREACH: INPUT ON STRATEGY AND ACTIVITIES

Mr. Muzzy discussed the 2006 Ozone season and 2007 Ozone season outreach activities. PPACG serves as the lead quality planning agency for the Colorado Springs urbanized area. There are six air quality pollutants that the EPA requires PPACG to monitor. Ozone is currently the pollutant with the most concern. There are two ozone monitoring stations located in Manitou Springs and at the Air Force Academy.

Dr. Boughan arrived at 4:15 p.m.

Ms. Young departed the meeting at 4:17 p.m.

10. DRAFT SMALL AREA FORECAST: INPUT ON OUTREACH TO GENERAL PUBLIC

Mr. Klibaner requested input from the CAC on what format the committee would like the Small Area Forecast (SAF) presented for input and how the input should be sought from the public.

Dr. Boughan suggested it be distributed by electronic means. Mr. Klibaner indicated that it could be put on the website.

Ms. Frye indicated that the SAF has been put in the administrative offices of member governments and public libraries.

Ms. Doran indicated that citizens don't get involved until issues concern their area. The United Way publishes inserts into the newspaper and the "Go" section. Ms. Frye indicated that advertisement in the *Gazette* has been done in the past with other projects.

Dr. Boughan suggested that definitions explanation be made in simple terms for the public. Mr. Klibaner said that a methodology document will explain how the zones are based on census, location of existing roads, and other elements.

Ms. Dowds-Bennett suggested that links be made on all of the member governments websites to the PPACG website.

Ms. Verlo departed the meeting at 4:47 p.m.

Mr. Klibaner inquired how much small area data should be provided for review. Dr. Boughan requested to preview the information at a future meeting. Mr. Klibaner said that a computer will be available at the December CAC meeting. Mr. Meyer said that the colors used should be carefully selected for those persons who are color blind.

11. COMMUNICATION ITEMS

Human Services Transportation Coordination Study

Ms. Frye reminded the CAC members that the Human Services Transportation Coordination Study and Plan is a requirement for recipients of federal specialized transportation funds. The Specialized Transportation Advisory Subcommittee (STAS) subcommittee has been meeting on

the elements of the study and plan since last spring developing recommendations. Ms. Frye indicated that the document will be presented to the committees next month and in January the Board will be asked for approval to release the study and plan for 30 days of public review. The document will eventually become a part of the Regional Transportation Plan.

Ms. Frye requested that any comments be provided to her by Friday, December 1.

12. MEMBER ANNOUNCEMENTS

Ms. Hansen congratulated Mr. John Morse on his selection as Senator-elect to the Colorado State Senate.

13. ITEMS FOR NEXT MEETING

There were no announcements.

14. ADJOURNMENT

Ms. Dyer made a motion to adjourn the meeting. Dr. Boughan seconded the motion. The motion passed by unanimous vote and the meeting was adjourned at 5:00 p.m.