

# PIKES PEAK AREA COUNCIL OF GOVERNMENTS



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Minutes of the  
Community Advisory Committee  
Wednesday, October 18, 2006  
3:00 p.m.

Pikes Peak Area Council of Governments Conference Room

## MEMBERS PRESENT

### Citizen-At-Large

Francine Hansen, Chairperson  
Jacqueline Dowds Bennett  
Rich Jones

### Council of Neighborhood Organizations

Jan Doran, 2<sup>nd</sup> Vice Chairperson

### El Paso County

Chuck Erwin  
John Morse

### Pikes Peak Area Council of Governments

Jennifer Young, Staff Liaison

## MEMBERS ABSENT

### Citizen-At-Large

Trajn Boughan  
Dave Lippincott  
James Sawyer

### City of Colorado Springs

3 Vacancies

### City of Fountain

2 Vacancies

### City of Manitou Springs

Steve Sinn  
1 Vacancy

### City of Woodland Park

1 Vacancy

### Colorado Springs Chamber of Commerce

1 Vacancy

### El Paso County

Dan Spohn, 1<sup>st</sup> Vice Chairperson

### League of Women Voters

Rose Marie Havel

### Teller County

Helen Dyer

### Town of Green Mountain Falls

1 Vacancy

### Town of Monument

1 Vacancy

### Town of Palmer Lake

1 Vacancy

## GUESTS

Mary Frye, PPACG Transportation Planner  
Aaron Klibaner, PPACG Regional Economic Planning Program  
Barb Louricas, PPACG Recording Secretary  
Rob MacDonald, PPACG Executive Director  
Jason O'Brien, PPACG Transportation Planner  
Suzanne O'Neill, TransitPlus

## 1. CALL TO ORDER / ESTABLISH A QUORUM

Ms. Francine Hansen established a quorum and called the meeting to order at 3:00 p.m. Introductions were made.

## **2. APPROVAL OF THE AGENDA**

Ms. Jan Doran made a motion to approve the agenda. Mr. Rich Jones seconded the motion. The motion passed by unanimous vote.

## **3. PUBLIC COMMENTS**

There were no comments.

## **4. APPROVAL OF THE MINUTES**

Ms. Jan Doran made a motion to approve the minutes. Mr. Rich Jones seconded the motion. The motion passed by unanimous vote.

## **5. MEMBERSHIP UPDATE**

Ms. Jennifer Young introduced Ms. Jacqueline Dowds, newest member of the CAC to fill a citizen-at-large vacancy. Ms. Young read her biography.

Ms. Young said that the number of vacancies was discussed at the Board of Directors and they assured that all member governments are engaged in filling the vacancies.

## **6. ORIENTATION PROCESS FOR NEW MEMBERS**

Ms. Young requested ideas for orientation. Ms. Doran recommended that the first orientation involve current members along with the new members, and separate meeting would be best.

Ms. Hansen requested an orientation packet be distributed to all members.

## **7. 2007-2035 REGIONAL TRANSPORTATION PLAN DEVELOPMENT**

Ms. Mary Frye reported that six public meetings have been completed, and PPACG participated in the CONO forum. Ms. Frye said that the attendance was down. There were as many as 15 citizens who attended the East Library open house and as few as one reporter who attended the City of Monument open house. Ms. Frye said that efforts will be expanded to increase participation and consultant services will be used for the remainder of the process.

Mr. Frye said the purpose of the public meetings was to seek input on transportation principles, vision, and mission. Participants were asked for input on the most important transportation issues in the region.

Ms. Frye asked the committee to identify the best use of planning funds from the following list: 1) public outreach, 2) traffic counts, 3) freight study, or 4) national transportation survey.

Mr. Erwin said that he believes the best use of funds is from traffic counts and data.

Ms. Doran said that focus groups are successful to get a broad range of information. She also indicated that workshops and summits are valuable that are led by consultants.

Mr. Morse said that citizen input derived by the democratic process is important.

Ms. Dowds Bennett said that the use of traffic counts is a valuable tool and the more survey information that can be acquired makes the travel demand model a better tool.

## **8. SMALL AREA POPULATION AND EMPLOYMENT FORECAST**

Mr. Aaron Klibaner said that the Small Area Forecast (SAF) is a forecast of employment and population. The data from the SAF is used to project the travel demand model and determines traffic congestion. Different modeling software is being used known as Transportation, Employment, Land Use Model (TELUM), as well as other information that was not used in previous small area forecasts. Teller County will also be included in the forecast.

Mr. Jason O'Brien said that TELUM software was developed by Federal Highway Administration (FHWA).

TELUM uses variables that were not used in the previous model: travel times, density, and regional ratios—how change happens in the region in which the model is being used.

Mr. Klibaner explained the process for getting information for the SAF from the Regional Economic Forum (REF), a committee made up of staff from member governments, community economic groups, the Colorado Springs Airport, the real estate community, and staff affiliated with the Downtown Partnership. Mr. Klibaner said that the draft 2035 SAF will be available in November. In December, the draft 2035 SAF will be presented to the REF, CAC, and Transportation Advisory Committee (TAC) that will make recommendations to the Board of Directors. In January, the draft 2035 SAF will be presented to the Board of Directors for their approval.

Mr. Klibaner said that after the Long-Range Transportation Plan is approved in mid-2007, the draft 2035 SAF will be presented to the Board of Directors for final approval.

## **9. HUMAN SERVICES TRANSPORTATION COORDINATION**

Mr. Frye said that the Federal Transit Administration (FTA) provides funds for the provision of services for special needs clients who are disabled, elderly, low income who need transportation services that provides for special needs clients for disabled and elderly, low income that need transportation services for job-related activities. In order to become eligible for the funds, the Pikes Peak Region must develop a coordinated human services transportation plan. The Specialized Transportation Advisory Subcommittee (STAS) has been working on developing the study and plan with Ms. Suzanne O'Neill, consultant with Nelson/Nygaard Associates.

Ms. Suzanne O'Neill, TransitPlus, discussed the needs of the region, funding, and coordination of the various services existing in the community. Ms. O'Neill said three recommendations came out of the meeting with the STAS.

1. Planning the program: change the status of the STAS from a subcommittee of the TAC to a regular committee that reports to the Board
2. Service coordination: establish a joint call and scheduling center and hire a Mobility Manager
3. Job access: Implement late night Transit service/Call and Ride service from 10 p.m. to 6 a.m.

Mr. Chuck Erwin departed the meeting.

### Next Steps

Ms. Frye said that a draft plan will be finalized at the next meeting of the STAS and will be presented to the CAC in November for review. Ms. Frye said that the CAC will be asked to make a recommendation to the Board in December.

### **10. COMMUNICATIONS**

Ms. Young reported on the profile of Regional Councils of Governments and their various activities throughout the country.

### **11. MEMBER ANNOUNCEMENTS**

Ms. Young said that to enhance communication between the Board of Directors and the CAC; the Chair, 1<sup>st</sup> Vice Chair, or 2<sup>nd</sup> Vice Chair will give a verbal presentation at the Board meeting.

### **12. ITEMS FOR NEXT MEETING**

Ms. Hansen asked members to call her with additional items for the next meeting.

### **13. ADJOURNMENT**

Ms. Doran made a motion to adjourn the meeting. Mr. Jones seconded the motion. The motion passed by unanimous vote. The meeting was adjourned at 4:30 p.m.