



**Meeting Minutes of the  
TRANSPORTATION ADVISORY COMMITTEE  
August 16, 2018  
1:30 p.m.  
PPACG Lower Level Conference Room**

**1. Call To Order / Establish A Quorum / Introductions**

Mr. Brian Vitulli called the meeting to order at 1:36 p.m. and established a quorum. Introductions were made.

**2. Agenda Approval**

Mr. Brian Vitulli called for a motion of approval, Mr. Anton Ramage moved for approval of this item, seconded by Ms. Brandy Williams. The motion carried unanimously.

**3. Public Comments – There were none.**

**4. Approval of the July 19, 2018 Minutes**

Mr. Brian Vitulli asked that the Transportation Advisory Committee attendance table be added back to the meeting minutes, and that the TAC membership roster be included in future TAC meeting packets. With that change Mr. Vitulli called for a motion of approval, Mr. Tim Roberts moved for approval of this item, seconded by Ms. Brandy Williams. The motion carried unanimously.

**5. Board of Directors' Report – August Board Meeting**

Ken Prather, Transportation Planner

The Board is still moving forward with their strategic plan with an anticipated approval date of October. When they have a draft far enough along they will send it around to the committees for review. Another discussion topic was the CDOT safety performance targets. The TAC has had prior discussions on this item and has considered adopting the State performance targets as the PPACG targets. Several of the Board Members wanted more information than Mr. Prather had, so he has planned a workshop that will allow the Board Members to get into the details of the data, learn how the targets were set and what formulas are required by federal government. If anyone is interested in attending the workshop please contact him. There will also be representatives coming from CDOT Denver.

**6. Action Items**

**A. PPACG TIP Flexible Funding Policy**

Ken Prather, Transportation Planner

The PPACG staff and the TAC Chair decided not to present this item to the Board of Directors until the CAC also had a recommendation. Although this was on the TAC agenda as an action item, the TAC was not asked to change its recommendation. The CAC did not vote on this policy adjustment and has requested that the TAC Chair and other Committee members attend their next CAC meeting. After the CAC meets and provides a recommendation, the policy adjustment will be presented to the Board of Directors.

**B. Request to Submit an LRTP Application Past the Deadline**

Jennifer Valentine, Transportation Planner

Ms. Valentine explained that the Manitou Springs Metropolitan District is requesting to have a project considered for inclusion in the 2045 Long Range Transportation Plan. This request was received after the

Call for Projects ended. Staff felt it was appropriate to bring this item to the TAC, since the group is largely comprised of project sponsors/applicants. The group discussed the item and reached consensus that it was not fair to extend the deadline.

Mr. Brian Vitulli called for a motion; Mr. Anton Ramage recommended disapproving the request, seconded by Mr. Tim Roberts. The motion carried unanimously.

**7. Discussion Items**

**A. LRTP Funding Categories**

Jennifer Valentine, Transportation Planner

The TAC was asked to discuss and help decide whether the region would like to continue the existing allocation process for STBG funds in developing the fiscally constrained list for the next LRTP. The group was also asked to weigh in on whether the current amounts are appropriate. The committee discussed the pros and cons of using the existing allocations and asked PPACG staff to bring additional information to further discuss this item at the September TAC meeting. Staff agreed to research the feasibility of using the more detailed funding categories in project scoring and evaluation but collapsing them in the LRTP to preserve flexibility when funding sources change.

**8. Member Entity Announcements**

PPACG recently hired two new transportation employees. Kathryn Wenger will serve as a Transportation/Engineer Planner and is starting on October 1.

Jason O’Brien will serve as a Transportation Planner and will be starting on September 4.

**9. Items for Future TAC Meetings**

LRTP Funding Categories

New project scores

Performance Measures

Cost Overruns

**10. Adjournment**

Mr. Brian Vitulli adjourned the meeting at 2:37 p.m.

Transportation Advisory Committee Attendance August 16, 2018		
Present	Name	Agency/Affiliation
X	Larry Manning	Monument
	Lor Pellegrino (Alternate)	Woodland Park
	Sally Riley	Woodland Park
	Aaron Bustow	FHWA
	Lily Lizarraga	CDOT
X	Wendy Pettit	CDOT Region 2
X	Ken Prather	PPACG
X	Brandy Williams	Fountain

**Transportation Advisory Committee Attendance August 16, 2018**

<b>Present</b>	<b>Name</b>	<b>Agency/Affiliation</b>
X	Darren Horstmeier	Schriever AFB
X	Glenn Messke	Patterson AFB
	Mike Kozak	Cheyenne Mountain AFB
X	Rick Orphan	Fort Carson
X	Debra Baumgardner	USAFA
X	Tim Roberts	Colorado Springs
X	Brian Vitulli	Colorado Springs Mountain Metro Transit
X	Anton Ramage	El Paso County
	Victoria Chavez	El Paso County
	Jennifer Irvine (Alternate)	El Paso County
	Raimere Fitzpatrick (Alternate)	El Paso County
	Taylor Goertz (Alternate)	Manitou Springs
	Eric Jenkins (Alternate)	Manitou Springs
X	Karen Berchtold	Manitou Springs
	Michelle Anthony	Manitou Springs
X	PPACG Staff and Guests	
X	Jason Dosch	Town of Palmer Lake