



Pikes Peak Area
Council of Governments
Communities Working Together

Meeting Agenda
TRANSPORTATION ADVISORY COMMITTEE
August 15, 2019
1:30 p.m.
PPACG Lower Level Conference Room

Agenda items marked with ☒ indicate that additional materials were included in packets emailed to members. Please park in the large parking lot on the east side of the building and enter the east entrance to the lower level.

1. **CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS**
2. **AGENDA APPROVAL**
3. **PUBLIC COMMENTS** – For items not on the agenda
4. **APPROVAL OF THE MINUTES** – July 18, 2019 ☒
5. **BOARD OF DIRECTORS REPORT**
6. **ACTION ITEMS**
 - A. **TIP Policies and Procedures** ☒
Kathryn Wenger, Senior Transportation Planner
 - B. **TIP Project Obligation Deadlines** ☒
Kathryn Wenger, Senior Transportation Planner
 - C. **FFY 2021-2024 TIP Schedule and Allocations** ☒
Kathryn Wenger, Senior Transportation Planner
7. **INFORMATION ITEMS**
 - A. **2045 Draft with Committee Comments** ☒
Kathryn Wenger, Senior Transportation Planner
8. **MEMBER ENTITY ANNOUNCEMENTS**
9. **ITEMS FOR FUTURE TAC MEETINGS**
10. **ADJOURNMENT**

The Meeting Room is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA), those requiring special assistance, such as large-type face print, sign language or other reasonable accommodations, may request those through the administrative offices at: 15 S 7th St, Colorado Springs, CO 80905 (719) 471-7080, at least twenty-four hours before the meeting. Si necesita ayuda con traducción, llame por favor al 719-471-7080 x126 y comuníquese con Brian Potts.



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Meeting Minutes
TRANSPORTATION ADVISORY COMMITTEE

July 18, 2019

1:30 p.m.

PPACG Lower Level Conference Room

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1. CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS

2. AGENDA APPROVAL

Mr. Anton Ramage moved to approve the agenda, seconded by Mr. Jason Dosch. The motion carried unanimously.

3. PUBLIC COMMENTS – For items not on the agenda

4. APPROVAL OF THE MINUTES – June 20, 2019

Ms. Victoria Chavez moved to approve the minutes of the June 20, 2019 meeting minutes, seconded by Ms. Karen Berchtold. The motion carried unanimously.

5. BOARD OF DIRECTORS REPORT

Mr. John Liosatos, PPACG Transportation Director, shared that CDOT presented to the Board of Directors about the statewide long range transportation plan noting August 6th as date for an outreach meeting in El Paso County. A letter of support for the BUILD grant in Fountain was approved.

6. ACTION ITEMS

A. TIP Policies and Procedures

Ms. Kathryn Wenger, PPACG Senior Transportation Planner, presented the TIP policy and procedures for further review explaining any adjustments and amendments made thus far; minor changes were suggested.

Ms. Victoria Chavez moved to recommend approval of the TIP Policies and Procedures with the two amendments as a draft for discussion by other committees, seconded by Jason Dosch. The motion carried unanimously.

7. INFORMATION ITEMS

A. Proposed Bustang Outrider Routes

Mr. Jeff Prillwitz, State of Colorado, and Ms. Meghan Boydston, HDR, presented about potential new Bustang routes. New services are expected to be implemented as early as the Fall of 2019 after the outreach and input period have wrapped up and data is fully analyzed.

The Bustang services will soon be expanding down to Pueblo from Colorado Springs. PPACG staff will send out the presentation.

B. TIP Projects Obligation Deadlines

Ms. Kathryn Wenger explained that the deadline is fast approaching for projects that have been rolled forward into FFY 2020. If funds are not obligated in time, the region could possibly lose them. Ms. Wenger encouraged discussion regarding the timeline and projection obligation to plan for projects in jeopardy of missing the deadline. The committee recommended convening a workgroup to discuss further.

8. MEMBER ENTITY ANNOUNCEMENTS

Ms. Victoria Chavez explained that the County is updating the Master Plan; please take the survey and share to get the word out. <https://www.elpasoco.com/master-plan-survey/>

Mr. Brian Vitulli shared that MMT's 2045 Transportation plan has kicked off along with the Specialized Transportation Plan. There will be several opportunities to comment.

September 29th MMT will implement new routes.

Manitou is hosting a community meeting July 18, 2019 for two projects.

Advanced Transportation Congestion Management Technology Initiative Deployment Grant is available: the application period is extended to August 5th.

CDOT outreach meeting - El Paso County - 200 S. Cascade

9. ITEMS FOR FUTURE TAC MEETINGS

TIP Policies and Procedures – Final Approval

2045 Draft Chapters with committee comments

10. ADJOURNMENT

Ms. Williams adjourned the meeting at 2:25 p.m.

ATTENDEES		
Present	Name	Agency/Affiliation
X	Kathleen Collins	CDOT
X	Wendy Pettit	CDOT Region 2
X	Patti Henschen	CDOT Region 2
X	Lachelle Davis	CDOT Region 2
	Mike Kozak	Cheyenne Mountain AFB
X	Tim Roberts	Colorado Springs
X	Brian Vitulli	Colorado Springs MMT
X	Victoria Chavez	El Paso County
	Jennifer Irvine (Alternate)	El Paso County
X	Anton Ramage	El Paso County
X	Aaron Bustow	FHWA
X	Tracey MacDonald	FTA
X	Kristen Kenyon	FTA
	Rick Orphan	Fort Carson
X	Brandy Williams	Fountain
	Michelle Anthony	Manitou Springs
X	Karen Berchtold	Manitou Springs
	Shelley Cobau (Alternate)	Manitou Springs
X	Larry Manning	Monument
	Glenn Messke	Peterson AFB
X	John Liosatos	PPACG
X	Darren Horstmeier	Schriever AFB
X	Jason Dosch	Town of Palmer Lake
	Amy Kelley	USAFA
	Sally Riley (alternate)	Woodland Park
	Darrin Tangeman	Woodland Park
X	PPACG Staff	



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DATE: August 15, 2019
TO: PPACG Transportation Advisory Committee
FROM: Kathryn Wenger, Senior Transportation Planner
SUBJECT: TIP POLICIES AND PROCEDURES

ACTION REQUESTED: Review & Recommend

SUMMARY

PPACG staff, TAC, CAC and BOD have reviewed and updated the Transportation Improvement Program (TIP) policies and procedures to help clarify the guidelines for TIP development and modification. As part of this review, staff proposed new policy suggestions to help further clarify the TIP process and ensure the region can program and obligate our federal funds within funding deadlines.

Members of CAC and the BOD have reviewed and commented on the TIP draft document. The comments will be provided during the meeting.

PROPOSED MOTION

Recommend approval of the Transportation Improvement Program Policies and Procedures.

FINANCIAL IMPLICATIONS

N/A

ATTACHMENT(S)

- 1) The final document with committee edits can be found at this link:
http://www.ppacg.org/wp-content/uploads/2019/08/PPACG-TIP-policies_final-draft_8_6_19.pdf

STRATEGIC PLAN GOALS

- Advocacy: Serve as an effective advocacy voice for common ground issues.
- Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
- Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
- Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
- Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.



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DATE: August 15, 2019
TO: PPACG Transportation Advisory Committee
FROM: Kathryn Wenger, Senior Transportation Planner
SUBJECT: TIP PROJECT OBLIGATION DEADLINES

ACTION REQUESTED: Review & Recommend

SUMMARY

For any projects that have been rolled forward into FFY 2020, the deadline for obligation is quickly approaching. If funds are not obligated in this timeframe, the region could lose them. At this point, we feel it might be necessary to create a plan of action for projects that may not meet the deadline.

A TAC workgroup was convened on August 12, 2019 to discuss the following items:

- Do we set an earlier deadline for progress that will ensure the project will obligate by the June 2020 deadline?
- At what stage should we consider enough progress has been made?
- How do we handle projects that are not meeting that progress?
- Can we create a strategy for reprogramming the funds and the project for a different year?
- Would it be helpful to have this deadline around the time of the next TIP Call for Projects?
- Are there currently any funds we can swap between years/projects?

Proposed timeline:

- Deadline for progress – October 2019
- Announcement of funds availability – December 2019
- Reprogram funds – January 2020
- Deadline for Obligation – June 2020

Items that come out of the workgroup session, will be brought to this committee for possible action.

PROPOSED MOTION

Recommend approval of the suggested items from the TAC workgroup.

ATTACHMENT(S)

None.

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DATE: August 15, 2019
TO: PPACG Transportation Advisory Committee
FROM: Kathryn Wenger, Senior Transportation Planner
SUBJECT: FFY 2021 – 2024 TIP SCHEDULE AND ALLOCATIONS

ACTION REQUESTED: Review & Recommend

SUMMARY

PPACG is beginning the development of the upcoming FFY 2021-2024 Transportation Improvement Program (TIP). Attachment 1 contains a detailed development.

The FFY 2021-2024 TIP will include funding priorities for federal fiscal years 2021 through 2024. In the current adopted TIP (FFY 2019-2022), funds for FFY 2021 and 2022 have been programmed and will roll into the new TIP document. Therefore, the new TIP will be adding two new funding years with a call for projects for FFY 2023 and 2024. The call for projects will address unprogrammed dollars in the STP-Metro and TAP funding categories.

Please note, PPACG is anticipated to be re-designated an attainment area and will no longer be eligible for CMAQ funds beyond FFY 2020. No new CMAQ funds will be programmed for this TIP.

Projects that do make the funded priority list will be placed in the prioritized 'Unscheduled Pool' for FFY 2025-2030. These projects are not considered funded or guaranteed. The unscheduled pool is intended to be used for future project phasing and planning.

The following PPACG Board-approved policies will apply to the call for projects:

- All projects submitted for inclusion in the TIP must come from the list of fiscally constrained projects in the 2045 Regional Transportation Plan. PPACG will use the original project scores from the 2045 Plan development process, for initial prioritization. A Project Prioritization Workshop will then be held to refine the list further.
- If a project sponsor submits more than one project, a statement of priority must be included.
- Project sponsors must provide PPACG with an updated project cost in 2019 dollars. PPACG will inflate the cost depending on the year that it goes into the TIP.
- Projects must obligate in the Federal Fiscal Year listed in the TIP.

- An entity may not ask for more funds in a category than are available. If an entity requests more funds than are available, their lowest priority projects will be removed from consideration until their total request is no higher than the available funds.
- Any project that does not exceed five percent of the unprogrammed STP-Metro dollars will be considered a “small project” and will compete in the “small project” category. The funding pool amounts for this category are identified in the allocation table below.

FFY 2021-2024 allocation table:

Funding Category	FFY21	FFY22	FFY23	FFY24	Total
TAP	Programmed	Programmed	\$546,965	\$546,965	\$1,093,930
STP-Metro	Programmed	Programmed	\$7,618,972	\$7,618,972	\$15,237,944
Small Projects (5% of STP-Metro)	Programmed	Programmed	\$400,998	\$400,998	\$801,997

Schedule overview:

2019

- August
 - Funding allocation amounts announced
 - Adoption schedule announced
- September
 - **Call for Projects Workshop - 9/18 @ 9:00am**
- October
 - Call for Projects open – 10/1
- November
 - Applications due – 11/1
 - Project prioritization workshop – 11/6
- December
 - Public comment period

2020

- January
 - Committee review
- March
 - Final committee approval

PROPOSED MOTION

Recommend approval of the FFY 2021-2024 TIP Schedule and Allocations.

ATTACHMENT(S)

- 1) Full FFY 2021- 2024 TIP adoption schedule

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DATE: August 15, 2019
TO: PPACG Transportation Advisory Committee
FROM: Kathryn Wenger, Senior Transportation Planner
SUBJECT: 2045 DRAFT WITH COMMITTEE COMMENTS

ACTION REQUESTED: Information Only

SUMMARY

As part of the next phase in the 2045 Long Range Transportation Plan (LRTP) development process, staff has compiled and updated the draft document based on committee edits and comments. The latest version of the draft can be found at the link provided in the attachments section. Also provided is a summary list of all comments received, as well as staff response. Staff response includes action taken to address comments received. Next month the final draft will be brought to the committees for recommended approval to release to the public. If you have any questions regarding the 2045 process, please contact Kathryn Wenger at: kwenger@ppacg.org.

2045 planned timeline for remaining activities:

August

- AUGUST 2 - Draft chapters and executive summary comments and edits were due
- TAC and CAC recommend draft chapters and executive summary for public release
- PPACG staff produces materials for public comment period

September

- BOD approves draft chapters and draft executive summary for public release
- PPACG staff finalizes materials for public comment period

October

- Public comment period and public events
- Air quality conformity review

November

- TAC and CAC review public comments and full draft

December

- BOD reviews public comments and full draft
- TAC and CAC recommend final approval and plan adoption (planned)

January

- BOD final approval and plan adoption (planned)

PROPOSED MOTION

For information only.

FINANCIAL IMPLICATIONS

N/A

ATTACHMENT(S)

- 1) 2045 Moving Forward Draft and summary of committee comments and staff response:
<http://www.ppacg.org/2045-draft-chapters/>

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TRANSPORTATION ADVISORY COMMITTEE (TAC) MEMBERSHIP

Thirty percent of the current voting committee membership (rounded to the nearest whole number) shall constitute a quorum.

VOTING MEMBERS

CITY OF COLORADO SPRINGS

P – Tim Roberts / A – Kathleen Krager

P – Brian Vitulli / A – C. Blewitt

CITY OF FOUNTAIN

P – Brandy Williams / A – Vacant

CITY OF MANITOU SPRINGS

P – Karen Berchtold / A – Shelley Cobau

CITY OF WOODLAND PARK

P – Darrin Tangeman / A – Sally Riley

COLORADO DEPARTMENT OF TRANSPORTATION

P – Kathleen Collins / A – Aaron Willis

P – Wendy Pettit / A – Vacant

EL PASO COUNTY

P – Victoria Chavez / P – Anthony Ramage

A – Jennifer Irvine / A – Mark Gebhart

TELLER COUNTY

P – Vacant

TOWN OF GREEN MOUNTAIN FALLS

P – Vacant / A - Vacant

TOWN OF MONUMENT

P – Larry Manning / A – Vacant

TOWN OF PALMER LAKE

P – Jason Dosch / A – Cathy Greene

NON-VOTING MEMBERS

CDPHE, AIR QUALITY CONTROL DIVISION

Vacant

COLORADO SPRINGS UTILITIES

Vacant

FEDERAL HIGHWAY ADMINISTRATION

William Haas / Aaron Bustow

FEDERAL TRANSIT ADMINISTRATION

P – Kristin Kenyon / A – Tracey MacDonald

FORT CARSON

Richard Orphan

PETERSON AIR FORCE BASE

P – Glenn Messke / A – Mike Shafer

SCHRIEVER AIR FORCE BASE

P – Darren Horstmeier / A – Vacant

MOUNTAIN METROPOLITAN TRANSIT CONTRACTED OPERATIONS MANAGER

P – Vacant

A – Vacant

U.S. AIR FORCE ACADEMY

P – Amy Kelley

A – Steven Jacobsen

PPACG

John Liosatos