



Meeting Agenda
TRANSPORTATION ADVISORY COMMITTEE
July 18, 2019
1:30 p.m.
PPACG Lower Level Conference Room

Agenda items marked with ☒ indicate that additional materials were included in packets emailed to members. Please park in the large parking lot on the east side of the building and enter the east entrance to the lower level.

1. **CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS**
2. **AGENDA APPROVAL**
3. **PUBLIC COMMENTS** – For items not on the agenda
4. **APPROVAL OF THE MINUTES** – June 20, 2019 ☒
5. **BOARD OF DIRECTORS REPORT**
6. **ACTION ITEMS**
 - A. **TIP Policies and Procedures** ☒
Kathryn Wenger, Senior Transportation Planner
7. **INFORMATION ITEMS**
 - A. **Proposed Bustang Outrider Routes** ☒
John Liosatos, Transportation Director
 - B. **TIP Projects Obligation Deadlines** ☒
Kathryn Wenger, Senior Transportation Planner
8. **MEMBER ENTITY ANNOUNCEMENTS**
9. **ITEMS FOR FUTURE TAC MEETINGS**
10. **ADJOURNMENT**

The Meeting Room is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA), those requiring special assistance, such as large-type face print, sign language or other reasonable accommodations, may request those through the administrative offices at: 15 S 7th St, Colorado Springs, CO 80905 (719) 471-7080, at least twenty-four hours before the meeting. Si necesita ayuda con traducción, llame por favor al 719-471-7080 x126 y comuníquese con Brian Potts.

TRANSPORTATION ADVISORY COMMITTEE (TAC) MEMBERSHIP

Thirty percent of the current voting committee membership (rounded to the nearest whole number) shall constitute a quorum.

VOTING MEMBERS

CITY OF COLORADO SPRINGS

P – Tim Roberts / A – Kathleen Krager

P – Brian Vitulli / A – C. Blewitt

CITY OF FOUNTAIN

P – Brandy Williams / A – Vacant

CITY OF MANITOU SPRINGS

P – Karen Berchtold / A – Shelley Cobau

CITY OF WOODLAND PARK

P – Darrin Tangeman / A – Sally Riley

COLORADO DEPARTMENT OF TRANSPORTATION

P – Kathleen Collins / A – Aaron Willis

P – Wendy Pettit / A – Vacant

EL PASO COUNTY

P – Victoria Chavez / P – Anthony Ramage

A – Jennifer Irvine / A – Mark Gebhart

TELLER COUNTY

P – Vacant

TOWN OF GREEN MOUNTAIN FALLS

P – Vacant / A - Vacant

TOWN OF MONUMENT

P – Larry Manning / A – Vacant

TOWN OF PALMER LAKE

P – Jason Dosch / A – Cathy Greene

NON-VOTING MEMBERS

CDPHE, AIR QUALITY CONTROL DIVISION

Vacant

COLORADO SPRINGS UTILITIES

Vacant

FEDERAL HIGHWAY ADMINISTRATION

William Haas / Aaron Bustow

FEDERAL TRANSIT ADMINISTRATION

P – Kristin Kenyon / A – Darin Allan

FORT CARSON

Richard Orphan

PETERSON AIR FORCE BASE

P – Glenn Messke / A – Mike Shafer

SCHRIEVER AIR FORCE BASE

P – Darren Horstmeier / A – Vacant

MOUNTAIN METROPOLITAN TRANSIT CONTRACTED OPERATIONS MANAGER

P – Vacant

A – Vacant

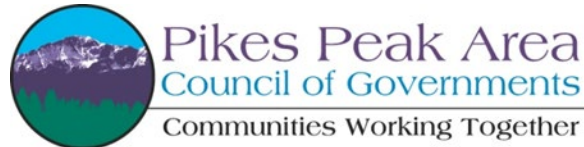
U.S. AIR FORCE ACADEMY

P – Amy Kelley

A – Steven Jacobsen

PPACG

John Liosatos



MEETING MINUTES
TRANSPORTATION ADVISORY COMMITTEE
June 20, 2019
1:30 PM
Main Conference Room

1. CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS

Ms. Brandy Williams called the meeting to order at 1:30 p.m. and established a quorum. Introductions were made.

2. AGENDA APPROVAL

Mr. Tim Roberts moved to approve the agenda, seconded by Mr. Larry Manning. The motion carried unanimously.

3. PUBLIC COMMENTS

There were none.

4. APPROVAL OF THE MAY 2019 MINUTES

Mr. Tim Roberts moved to approve the May 2019 minutes, seconded by Ms. Victoria Chavez. The motion carried unanimously.

5. BOARD OF DIRECTORS REPORT

Mr. John Liosatos, Transportation Director, shared that CDOT Executive Director Shoshana Lew presented to the Board regarding CDOT's vision, planning, and budget approach. Mr. Mark Andrew, CDOT, is retiring and was recognized for his efforts, the CDOT BUILD Grant application was presented and a letter of support from the PPACG Board of Directors was approved. The UPWP and TIP Amendment #9 were both approved. Mr. Rocky Scott's reappointment to the State Transportation Commission was also addressed.

6. ACTION ITEMS

A. 2045 RTP M & O Assumptions

Mr. Liosatos provided the RTP M& O Assumptions for committee review; the committee discussed and amended chapter 7.

Ms. Victoria Chavez moved to approve the amended 2045 RTP M & O Assumptions document, seconded by Mr. Brian Vitulli. The motion carried unanimously.

B. TIP Policies and Procedures Presentation

Ms. Kathryn Wenger provided the updated TIP Policies and Procedures which included the committee's recent feedback. The committee discussed different areas still requiring adjustments. A revised draft will come back to the TAC in July for final review.

Mr. Tim Roberts moved to table the item until July, seconded by Ms. Victoria Chavez. The motion carried unanimously.

7. INFORMATION ITEMS

A. City of Fountain BUILD Grant Application Presentation

The City of Fountain, through the Fountain Urban Renewal Authority (FURA) is developing a 1,682 acre rail-served industrial park to help stimulate the addition manufacturing jobs to the region. FURA will be seeking a BUILD Grant for the extension of the rail line to and through the proposed industrial park and will be requesting a letter of recommendation from PPACG.

B. Front Range Passenger Rail Study

Mr. Liosatos explained that the Front Range Rail Commission and CDOT have released an RFP to study the feasibility of a passenger rail system and other multimodal options linking Pueblo, Colorado Springs and Fort Collins to Denver. The study will address how a passenger rail system for this 173-mile corridor, which contains 85% of Colorado's population, could support the state's future growth and economy and benefit all Coloradans with sustainable, reliable travel choices. Jurisdictions will be discussed and proposed over time.

C. CDOT Plan

Mr. Liosatos explained that CDOT is doing county-wide meetings to examine the need of different regions and collecting public input regarding the *Your Transportation Plan*.

D. 2045 LRTP Draft Chapter Review – Batch Three

Ms. Wenger explained that Batch Three has been released for review. All comments are due by August 2nd and the public comment period will be in October.

8. MEMBER ENTITY ANNOUNCEMENTS

There were none.

9. ITEMS FOR FUTURE TAC MEETINGS

BusStang Outrider – CDOT presentation

10. ADJOURNMENT

Ms. Brandy Williams adjourned the meeting at 3:00 p.m.

ATTENDEES		
Present	Name	Agency/Affiliation
X	Kathleen Collins	CDOT
X	Wendy Pettit	CDOT Region 2
X	Patti Henschen	CDOT Region 2
	Mike Kozak	Cheyenne Mountain AFB
X	Tim Roberts	Colorado Springs
	Brian Vitulli	Colorado Springs MMT
X	Victoria Chavez	El Paso County
	Jennifer Irvine (Alternate)	El Paso County
	Anton Ramage	El Paso County
X	Aaron Bustow	FHWA
X	Rick Orphan	Fort Carson
X	Brandy Williams	Fountain
	Michelle Anthony	Manitou Springs
X	Karen Berchtold	Manitou Springs
	Shelley Cobau (Alternate)	Manitou Springs

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X	Larry Manning	Monument
	Glenn Messke	Peterson AFB
	John Liosatos	PPACG
	Darren Horstmeier	Schriever AFB
	Jason Dosch	Town of Palmer Lake
X	Amy Kelley (replacing Debra B)	USAFA
	Sally Riley (alternate)	Woodland Park
	Darrin Tangeman	Woodland Park
X	PPACG Staff	

DATE: July 18, 2019
TO: PPACG Transportation Advisory Committee
FROM: Kathryn Wenger, Senior Transportation Planner
SUBJECT: TIP Policies and Procedures

ACTION REQUESTED: Review & Recommend

SUMMARY

PPACG staff has reviewed and updated the TIP policies and procedures to help clarify the guidelines for TIP development and modification. As part of this review, staff proposes new policy suggestions to help further clarify the TIP process and ensure the region can program and obligate our federal funds within funding deadlines. Within the document, items in black have been transferred over from the previous version and include additional federal language. The items in green are those policies and procedures which staff are suggesting for changes or new additions and are outlined below.

The draft document with committee edits can be found at this link:

https://ppacg-my.sharepoint.com/:w:/g/personal/kwenger_ppacg_org/EdN3_3UYpnVFI1r_D_SQYEwBcleKc1Mf38JbtsKgiaNC4Q?e=RXcSGW

Final Suggested policies and procedure changes to draft:

TIP Revisions (pg.6)

PO11.0 – The TIP may be modified, either by a formal amendment, or an administrative modification.

PO11.1 - TIP amendments are major revisions requiring a public comment period (outlined in the Public Participation Plan), official approval by the **TAC, CAC and Board of Directors**, followed by submission and approval by CDOT, with approval authority as delegated by the Governor. Amendments are required for:

- Addition or deletion of any **federally funded projects** (except as noted in the Administrative modifications section below)
- Addition or deletion of any regionally significant **state funded projects** (except as noted in the Administrative modifications section below)
- Changes/adjustments **to federal funds that are programmed by PPACG. (PPACG Board is the only body with the authority to remove or add regional funding to a project/program)**

- **Changes/adjustments to federal or state funds programmed or selected by CDOT (with approval from transportation commission or similar body) if change is more than \$5,000,000**
- Significant changes to the scope of any project (e.g., changing the number of traffic through lanes, changing termini, addition or removal of multimodal features, or any change that would likely have resulted in a lower score during the TIP project selection process)
- Changes in a project’s fund source(s) from non-federal to federal, or from federal to non-federal

PO11.2 - TIP administrative modifications are minor revisions that can be made by PPACG staff without formal action by TAC, CAC or the Board. PPACG staff will make changes to the TIP **and will report updated information via a consent agenda item to TAC, CAC and BOD (can be moved to an action item if members choose)**. Final updates will also be emailed to relevant parties. Updates will also be made to documents and the PPACG website. Administrative modifications include:

- **Changes/adjustments to federal or state funds programmed or selected by CDOT if change is less than \$5,000,000**
- Addition or deletion of any non-regionally significant **state funded projects**
- Adding or modifying Emergency Relief funded projects
- Adding or modifying state or local regionally significant projects that have already been through their own public involvement and approval processes
- Minor changes to the scope of any project not triggering an amendment as outlined above
- Changing a project’s sponsoring agency when agreed upon by the two agencies affected and a formal agreement has been signed by the appropriate agency authorities
- Changes made to an existing project’s amount of local funds, provided no other federal or state funding, scoping or termini changes are being made to the project **and does not affect the local match requirement**
- Adjustments to funds between preconstruction and construction
- **Project roll forwards (moving a project within the programmed four years of the TIP) if:**
 - **Unable to obligate in current year of TIP and jurisdiction has provided adequate justification for the delay and**
 - **The obligation authority or apportionment has not lapsed, and funding is still available**

ACTION REQUESTED

Review and recommend approval of full draft TIP Policies and Procedures.

ATTACHMENTS

None.

DATE: July 18, 2019
TO: PPACG Transportation Advisory Committee
FROM: John Liosatos, Transportation Director
SUBJECT: Proposed Bustang Outrider Routes

ACTION REQUESTED: Information Only

SUMMARY

CDOT's Division of Transit and rail along with their consultants, HDR, are examining possible new routes for Bustang Outrider. CDOT/HDR will present proposed new Bustang Outrider routes and the methodology used in choosing them.

CDOT is seeking TAC input on the proposed routes. Regional input will be instrumental in choosing the final routes.

Background

A statewide interregional (Bustang) and rural regional (Bustang Outrider) network has been developed by CDOT as an integrated system to provide connections between local transit agencies and rural access to urban centers.

<https://ridebustang.com/>

ACTION REQUESTED

Information only.

DATE: July 18, 2019
TO: PPACG Transportation Advisory Committee
FROM: Kathryn Wenger, Senior Transportation Planner
SUBJECT: TIP Projects Obligation Deadlines

ACTION REQUESTED: Discussion

SUMMARY

For any projects that have been rolled forward into FFY 2020, the deadline for obligation is quickly approaching. If funds are not obligated in this timeframe, the region could lose them. At this point, we feel it might be necessary to create a plan of action for projects that may not meet the deadline.

Discussion items:

- Do we set an earlier deadline for progress that will ensure the project will obligate by the June 2020 deadline?
- At what stage should we consider enough progress has been made?
- How do we handle projects that are not meeting that progress?
- Can we create a strategy for reprogramming the funds and the project for a different year?
- Would it be helpful to have this deadline around the time of the next TIP Call for Projects?
- Are there currently any funds we can swap between years/projects?

Proposed timeline:

- Deadline for progress – October/November 2019
- Announcement of funds availability – December 2019
- Reprogram funds – January 2020
- Deadline for Obligation – June 2020

ACTION REQUESTED

For discussion only.

ATTACHMENTS

None.