

IV. PPACG TIP MANAGEMENT

a. TIP Policies and Procedures

The TIP policies and procedures are intended to provide clarity and consistency to the transportation planning and programming process in the Pikes Peak region. The policies provide a platform for the decision-making process so that every jurisdiction and mode of transportation is treated consistently. The procedures describe the process by which the region will conduct the planning & programming process so that there is transparency for the PPACG member jurisdictions and the public. The full TIP Policies and Procedures Document can be found at the link in Appendix B.

b. TIP Revisions - Amendments and Modifications

TIP revisions can be made at any time throughout the life of the TIP. CDOT allows revisions to be sent to them at any time. The MPO has regular monthly meetings that allow proposed revisions to be brought forward. For all TIP amendments the opportunity for public participation is provided in accordance with *Public Involvement Procedures for the Pikes Peak Area Metropolitan Planning Organization*. TIP amendments are available for public comment at least seven days prior to their consideration by the Board of Directors, in addition to the time allotted for public comment at the TAC and CAC meetings. After approval by the Board of Directors, the amendment is forwarded to CDOT HQ for approval and inclusion, without modification, in the Colorado STIP. More detailed information regarding TIP Revisions can be found in the TIP Policies and Procedures Document linked in Appendix B.

c. Project Sponsor and MPO Responsibilities

All agencies that are eligible to propose transportation projects for the TIP have several responsibilities to be met once a project has been programmed. These include:

- Completing the project or project phase in a timely manner;
- Offering opportunities for project-level public involvement;
- Keeping commitments made during the project development and programming process; and
- Notifying PPACG staff when the project will not meet program funding deadlines.

When a proposed project is programmed in the TIP, the project sponsor makes a commitment to complete it as defined in the project proposal. A detailed outline of sponsor and PPACG staff roles and responsibilities can be found in the Policies and Procedures document in Appendix B.