



Pikes Peak Area
Council of Governments
Communities Working Together

**PIKES PEAK AREA COUNCIL OF GOVERNMENTS
DRAFT 2020 BUDGET DETAILS**

The Fiscal Year (FY) 2020 Pikes Peak Area Council of Governments budget is attached for the Board's review. The companion budget table for FY 2020 contains five line items of revenue (rows 1-5) and 13 lines of expenditures (rows 6-18). In the descriptions below, each line item number corresponds to the row number in the budget table.

A. REVENUES

PPACG total revenues for FY 2020 are anticipated to be \$9,110,071. This revenue estimate is 8.29 percent or \$697,155 higher than the amount estimated in the FY 2019 budget. The increase in the budget is primarily in Area Agency on Aging.

1. Federal, State, and Foundation Grants: \$8,084,063 (88.74% of total budget)

PPACG estimates it will receive a total of \$8,084,063 in revenue from Federal, State, and Foundation Grants and "pass-through" funds targeted for specific programs. The grant money that is "passed-through" directly to PPACG's subcontractors is entirely contained in the Area Agency on Aging Department. Total Federal, State, and Foundation grants are estimated to be \$666,779 higher than in the approved 2019 final budget, and this continues to represent the largest share of our revenue in 2020. Adjusting for differences in Federal and State fiscal calendars, Table 1 shows our estimated grants for the 2020 calendar year.

Table 1 - 2020 Grants for PPACG Programs

PROGRAM AREA	2020 Proposed Budget	2019 Budget
Area Agency on Aging Subtotal	\$6,319,240	\$5,600,448
Colorado Department of Human Services	\$3,282,918	\$2,861,504
Federal Older Americans Act Funding	\$2,899,361	\$2,711,684
Colorado Health Foundation/Colorado Dept of Health	\$ 36,800	\$27,260
Foundation Grant	\$100,161	\$0
Possible DOLA Grant for various programs	\$120,000	\$120,000
OEA-Regional Joint Land Use Study	\$270,975	\$298,901
Environmental Program Subtotal	\$13,500	\$13,500
State Water Quality Control Division 604(b) Grant	\$13,500	\$13,500
Transportation Program Subtotal	\$1,360,348	\$1,383,635
Consolidated FHWA/FTA Planning Grant	\$1,160,348	\$1,183,635
Regional Planning	\$200,000	\$200,000
In-kind	\$0	\$800
TOTAL GRANTS	\$8,084,063	\$7,417,284

Grants in the Area Agency on Aging program are estimated to increase by 12.83 percent or \$718,792 from the FY 2019 budget. This is due to additional funding from Colorado Department of Human Services and \$649,870 in Federal carryover funding.

The Environmental Program has received a 604b grant for 2019 and 2020 of \$13,500 each.

Grant income in the Transportation Planning Program has decreased \$23,287 or 1.97 percent in the draft 2020 budget as compared to the 2019 budget. Colorado Department of Transportation 2019/20 grant award of \$968,831, also budgeting carry over of \$191,517. \$200,000 is budgeted for possible Regional Planning projects, currently working to secure grant funding.

JLUS grant, budgeting a decreased \$27,926 or 9.34 percent. Current grant funding ends December 31, 2020.

2. Member Dues: \$458,000 (5.03%)

Member dues continue to contribute an important share (5.03 percent) of PPACG's overall internal program revenues. Member Dues for the 2020 Budget have not changed, however, the allocations have changed based on the assessed valuation of the member property. Please see Table 2 on the next page for the dues allocation for each member government in FY 2020. Table 2 also shows the assessed valuation of members' property for 2018, the most recent complete year's data available. The share of dues each entity pays is based on its share of total assessed valuation for either counties or cities and towns. As the assessed valuation changes from year to year, so does each member's share of dues.

3. Special District Revenues \$447,308 (4.91%)

In FY 2020, PPACG is performing administrative functions for the Pikes Peak Rural Transportation Authority. Revenues are derived from the contract with the Pikes Peak RTA. There is an increase of \$25,928 or 6.15 percent due to salary pool increase as well as an increase in direct allocation of expenses.

4. Other Revenues \$120,700 (1.32%)

This category includes revenues from a number of categories, such as:

- advertising revenue generated by the PPACG Area Agency on Aging to help print the annual edition of the *Yellow Book*,
- SHIP Insurance Program
- revenue received from program activities and donations,
- interest earnings on bank accounts, and
- local support

5. Total Revenues: \$9,110,071

Total revenues for FY 2020 are forecasted to be \$9,110,071 which is an increase of \$697,155; this is offset by an increase of the same amount in expenses.

Table 2
2020 Member Government Dues
Pikes Peak Area Council of Governments

MEMBER GOVERNMENT	2017 ASSESSED VALUATION	SHARE OF ASSESSED VALUATION	MEMBER DUES 2019	2018 ASSESSED VALUATION	SHARE OF ASSESSED VALUATION	PROPOSED MEMBER DUES 2020
COUNTIES						
El Paso	\$7,445,701,460	88.36%	\$202,357	\$7,581,560,780	87.99%	\$201,503
Park	\$434,592,646	5.16%	\$11,811	\$445,018,056	5.17%	\$11,828
Teller	\$545,755,240	6.48%	\$14,832	\$589,556,770	6.84%	\$15,669
Total Counties:	\$8,426,049,346	100.00%	\$229,000	\$8,616,135,606	100.00%	\$229,000
MUNICIPALITIES						
Alma	\$6,062,760	0.10%	\$229	\$6,167,230	0.10%	\$229
Calhan	\$5,690,040	0.09%	\$214	\$6,219,340	0.10%	\$230
Colorado Springs	\$5,414,794,380	89.13%	\$204,101	\$5,508,082,170	89.14%	\$204,134
Cripple Creek	\$57,021,390	0.94%	\$2,149	\$57,054,840	0.92%	\$2,114
Fairplay	\$16,287,123	0.27%	\$614	\$16,391,963	0.27%	\$607
Fountain	\$206,749,100	3.40%	\$7,793	\$210,776,380	3.41%	\$7,812
Green Mountain Falls	\$8,915,190	0.15%	\$336	\$9,023,570	0.15%	\$334
Manitou Springs	\$67,502,110	1.11%	\$2,544	\$63,637,290	1.03%	\$2,358
Monument	\$143,590,420	2.36%	\$5,412	\$149,568,630	2.42%	\$5,543
Palmer Lake	\$32,621,360	0.54%	\$1,230	\$34,851,870	0.56%	\$1,292
Ramah	\$437,030	0.01%	\$16	\$477,100	0.01%	\$18
Victor	\$3,825,500	0.06%	\$144	\$3,842,250	0.06%	\$142
Woodland Park	\$111,895,760	1.84%	\$4,218	\$112,965,170	1.83%	\$4,187
Total Municipalities:	\$6,075,392,163	100.00%	\$229,000	\$6,179,057,803	100.00%	\$229,000
GRAND TOTAL:	\$14,501,441,509		\$458,000	\$14,795,193,409		\$458,000

B. EXPENDITURES

6. Personnel Costs: \$3,487,811 (38.29% of total budget)

Personnel costs include salary and benefits for PPACG employees. Personnel costs are estimated to be 4.23 percent or \$141,567 more than the final FY 2019 budget. As is typical for our quasi-public agency, PPACG's personnel costs are largely funded (80-90 percent) through Federal and State grants. Benefits include payroll taxes, retirement contributions, and insurance programs: health, dental, vision, life, accidental death and dismemberment, and short- and long-term disability. In this budget scenario, we are requesting to budget 36 positions which is an increase of .10 positions over 2019. There has been some transfer of positions in the 2020 budget, these include 1 FTE moving from Transportation budget to AAA. AAA Program Assistant position increased .10 FTE in 2020 budget. A .51 FTE moved from JLUS to Transportation, the Environmental Planner position is now 1 FTE and the Environmental Intern position

was eliminated. Due to changes in 2019 staffing, there were also increases in actual to budget. These changes are responsible for \$32,205 of the increased budget. We are requesting a wage package increase of \$109,362 which includes a 3.2% merit increase pool as well as anticipated increase in health insurance of 10%.

7. Contract Services: \$5,045,226 (55.38%)

Contract services constitute the largest portion of our expenditure and include monies to fund specialized services not provided by our staff. This category includes Federal and State grant money that is “passed-through” to PPACG’s subcontractors in the Area Agency on Aging (AAA) to fund more than 18 separate service programs. Additionally, this category includes auditing fees, legal fees, and contract labor in the Administration Department, and printing and graphics services paid to vendors. Contract services are higher than 2019 revised budget by \$389,003 or 8.35 percent. This is due to \$390,859 increase in Area Agency on Aging program including \$386,302 to our outside providers.

8. Conferences, Education, Training, and Travel: \$87,292 (.96%)

This includes expenses for conference registration fees and associated employee for grant related travel both in-state and out-of-state, including reimbursement for mileage, per diem, meals, airfare, and hotels. This category also includes all registration fees related to staff training or education, as well as all travel expenses for PPACG’s three Ombudsmen, who are visiting facilities in the region nearly 90 percent of their time. This category is \$11,552 or 15.25 percent higher than the FY 2019 revised budget.

9. Non Reimbursable Expenses: \$27,714 (0.30%)

This includes items that are not chargeable to grants through direct or indirect costs. These include meeting food, mileage for specific meetings, conference and luncheons or entertainment. This category is \$7,589 higher than 2019 revised budget due to increase in conferences and luncheons that are not chargeable to grants, either directly or through indirect.

10. Office Supplies: \$23,865 (0.26%)

This includes office supplies, coffee and water service for the office and meetings. Office supplies are forecasted to increase by \$3,508 over 2019 revised Budget.

11. Communications: \$35,008 (0.38%)

This includes all of the telephone charges in the building, including cell phone charges for PPACG’s three Ombudsmen and the Executive Director, and internet connection fees. Current budget numbers include upgrading PPACG telephone system. Communication costs are forecasted to increase \$18,292 over 2019 revised budget.

12. Support Services: \$34,370 (0.38%)

Support services include postage, advertising, and insurance costs. Insurance includes liability coverage for the building and contents, errors and omissions coverage. Support services are estimated to decrease by \$7,645. This is due to the insurance increases budgeted in 2019 did not occur.

13. Professional Support: \$38,217 (0.42%)

This includes dues for membership in various professional organizations for our staff as well as for our organization –Mountain States Employers Council (MSEC), the Association of Metropolitan Planning

Organizations (AMPO), National Association of Region Councils (NARC) and the Colorado Association of Regional Organizations (CARO).

This also includes subscription fees to various periodicals, and the purchase of books and journals.

Professional Support is estimated to increase \$2,188 or 6.07 percent in 2020. These increases are in all program areas.

14. Equipment Maintenance and Rental: \$41,232 (0.45%)

This includes maintenance agreements for all office equipment, computer equipment, and rental fees for the copiers. FY 2020 Budget is \$900 or 2.23 percent higher than revised 2019 budget.

15. Building Maintenance, Utilities, and Depreciation: \$163,823 (1.80%)

This includes maintenance expenses for the office building including janitorial, landscaping, trash removal, and HVAC services and repairs; utilities expenses (water, sewage, electricity); and building and equipment depreciation. This is an increase of \$49,990 over 2019 revised budget. \$53,829 increase in depreciation is due to 2020 depreciation of scheduled HVAC capital project of \$300,000 and includes \$46,710 in write off of prior HVAC equipment not fully depreciated.

16. Equipment: \$82,977 (0.91%)

This includes funding computers and other equipment for the PPACG programs costing under \$2,500. This is an increase over 2019 revised budget of \$49,900. This is due to the need to upgrade computers to handle new operating systems and computer security requirements, new server for Transportation department as well as telephones for upgrade of telephone system.

17. Capital Replacement Reserve: \$42,536 (0.47%)

There are a number of capital items as well as projects that need to be implemented in 2020. These include updating conference room electronics, front door and bathroom exhaust system. This is a increase of \$30,506 over 2019 revised budget

18. Total Direct Expenses: \$9,110,071 (100.0%)

Total expenses for the FY 2020 draft budget are forecasted to be \$9,110,071 which represents a \$697,156 or a 8.29 percent increase from the FY 2019 approved budget.

PIKES PEAK AREA COUNCIL OF GOVERNMENTS
DRAFT JANUARY - DECEMBER 2020 BUDGET

	AREA AGENCY ON AGING	ENVIRON- MENTAL	REGIONAL JOINT LAND USE	POSSIBLE DOLA GRANT	TRANSPOR- TATION PLANNING	REGIONAL PLANNING SUPPORT	PIKES PEAK RTA	LOCAL RESOURCES/ BUILDING	INDIRECT/ ADMNSTN	TOTAL ADMIN SERVICES	2020 BUDGET	2019 Revised BUDGET	% DIFF.	\$ DIFF.	
A. REVENUES:															
1	Federal/State/Other Grants	6,319,240	13,500	270,975	120,000	1,160,348	200,000	-	-	-	8,084,063	7,417,284	8.99%	666,779	
2	Member Dues	12,480	69,422	30,230	-	242,942	-	-	102,926	102,926	458,000	458,000	0.00%	-	
3	Special District Revenues	0	-	-	-	-	447,308	-	-	-	447,308	421,380	6.15%	25,928	
4	Other Revenues	110,500	-	-	-	3,000	-	7,200	-	7,200	120,700	116,252	3.83%	4,448	
5	TOTAL REVENUES	6,442,220	82,922	301,205	120,000	1,406,290	200,000	447,308	110,126	-	110,126	9,110,071	8,412,916	8.29%	697,155
B. EXPENDITURES:															
6	Personnel Costs	1,344,010	54,012	194,336	-	803,817	317,946	-	773,690	773,690	3,487,811	3,346,244	4.23%	141,567	
7	Contract Services	4,342,335	6,300	25,600	108,230	250,200	200,000	5,640	50,000	106,921	5,045,226	4,656,223	8.35%	389,003	
8	Conferences, Education & Training / Travel	36,032	900	7,700	7,700	24,500	-	1,500	-	8,960	87,292	75,740	15.25%	11,552	
9	Non Reimbursable Expenses	7,520	504	110	1,070	920	-	-	-	17,590	17,590	27,714	37.71%	7,589	
10	Office Supplies	7,600	100	250	-	4,800	-	1,300	-	9,815	9,815	23,865	17.23%	3,508	
11	Communications	14,360	288	700	-	2,400	-	700	-	16,560	16,560	35,008	16,716	109.43%	18,292
12	Support Services	9,050	-	100	-	1,720	-	1,800	-	21,700	21,700	34,370	42,015	-18.20%	(7,645)
13	Professional Support	11,900	-	1,165	-	9,860	-	-	-	15,292	15,292	38,217	36,029	6.07%	2,188
14	Equipment Maintenance / Rental	20,000	-	1,200	-	2,400	-	7,000	-	10,632	10,632	41,232	40,332	2.23%	900
15	Building Maintenance / Utilities / Depreciation	0	-	-	-	-	-	-	-	163,823	163,823	163,823	113,833	43.92%	49,990
16	Equipment	23,310	2,463	4,000	3,000	32,500	3,368	-	-	14,336	14,336	82,977	33,272	149.39%	49,705
17	Capital Replacement/Reserve	0	-	-	-	-	-	42,536	-	42,536	42,536	12,030	253.57%	30,506	
18	TOTAL DIRECT EXPENSES	5,816,117	64,567	235,161	120,000	1,133,117	200,000	339,254	92,536	1,109,319	1,201,855	9,110,071	8,412,916	8.29%	697,156
19	INDIRECT COSTS ALLOCATION	626,103	18,355	66,044	-	273,173	-	108,054	-	(1,091,729)	(1,091,729)	-	-	-	
20	TOTAL EXPENDITURES	6,442,220	82,922	301,205	120,000	1,406,290	200,000	447,308	92,536	17,590	110,126	9,110,071	8,412,916	8.29%	697,155
C. 21 NET: REVENUES OVER EXPENDITURES															
		0	0	0	0	0	0	0	17,590	(17,590)	0	0	0	0.00%	0
USE OF PRIOR YEAR FUND BALANCE															
															0
NET AFTER FUND BALANCE APPROPRIATION															
		0	0	0	0	0	0	0	17,590	(17,590)	0	0	0	0.00%	0