



Pikes Peak Area  
Council of Governments  
Communities Working Together

**Meeting Agenda  
TRANSPORTATION ADVISORY COMMITTEE**

**June 18th, 2020**

**1:30 p.m.**

<https://ppacg.zoom.us/j/95157764735>

**Meeting ID: 951 5776 4735**

**+1 669 900 6833 US**

All participation will be via the Zoom meeting location due to the State of Emergency declared by Governor Polis, Public Health Orders 20-23 and 20-14 (revised), Governor Polis' March 25, 2020 Stay at Home Order D2020 017, and CDC recommendations against gathering in large groups in order to mitigate the spread of the COVID-19 virus.

Agenda items marked with ☒ indicate that additional materials were included in packets emailed to members.

1. **CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS**
2. **AGENDA APPROVAL**
3. **PUBLIC COMMENTS** – For items not on the agenda
4. **APPROVAL OF THE MINUTES** – May 21st, 2020 ☒
5. **BOARD OF DIRECTORS REPORT**
6. **ACTION ITEMS**
  - A. STP Metro NOFA – Proposed CFP Schedule ☒  
Kathryn Wenger, Senior Transportation Planner
7. **INFORMATION ITEMS**
  - A. CDOT Updates - Standing Agenda Item
8. **MEMBER ENTITY ANNOUNCEMENTS**
9. **ITEMS FOR FUTURE TAC MEETINGS**
10. **ADJOURNMENT**

The Meeting Room is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA), those requiring special assistance, such as large-type face print, sign language or other reasonable accommodations, may request those through the administrative offices at: 15 S 7th St, Colorado Springs, CO 80905 (719) 471-7080, at least twenty-four hours before the meeting. Si necesita ayuda con traducción, llame por favor al 719-471-7080 x126 y comuníquese con Brian Potts.



**Meeting Minutes**  
**TRANSPORTATION ADVISORY COMMITTEE**  
**May 21st, 2020**  
**1:30 p.m.**

<https://ppacg.zoom.us/j/97128068679>

**Meeting ID: 971 2806 8679**

**+1 669 900 6833 US**

All participation will be via the Zoom meeting location due to the State of Emergency declared by Governor Polis, Public Health Orders 20-23 and 20-14 (revised), Governor Polis' March 25, 2020 Stay at Home Order D2020 017, and CDC recommendations against gathering in large groups in order to mitigate the spread of the COVID-19 virus.

**1. CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS**

Chair Williams called the meeting to order at 1:30 and a role call was performed. A quorum was established.

**2. AGENDA APPROVAL**

Mr. Anton Ramage moved to approve the agenda, seconded by Mr. Brian Vitulli. The motion carried unanimously.

**3. PUBLIC COMMENTS** – For items not on the agenda

There were none.

**4. APPROVAL OF THE MINUTES** – April 16th, 2020

Mr. Brian Vitulli moved to approve the minutes from April 16, 2020, seconded by Ms. Sally Riley. The motion carried unanimously.

**5. BOARD OF DIRECTORS REPORT**

PPACG Transportation Director, John Liosatos, provided the Board of Directors Report.

**6. ACTION ITEMS**

**A. Multi Modal Options Fund - Project Selection**

Kathryn Wenger, Senior Transportation Planner, presented the Multi Modal Options Fund item. She explained that the total amount available is \$ 6,461,199, the total amount recommended for approval is \$ 5,762,482 And the total amount remaining for PPACG allocation is \$ 698,717. 12 applications were received.

A) Mr. Brian Vitulli moved to recommend approval of the MMOF projects and funds in attachment one for inclusion in the FY2021-2024 TIP, seconded by Ms. Sally Riley. The motion carried unanimously.

The Committee selected July 8<sup>th</sup> at 1 p.m. for the workshop.

B) Ms. Victoria Chavez moved to recommend approval of opening a second round of "Call for Projects" for the remaining funds using the suggested schedule, seconded by Mr. Brian Vitulli. The motion carried unanimously.

**B. FY2021-2024 TIP Amendment #1**

Kathryn Wenger, Senior Transportation Planner, detailed the requested amendments to the TIP, as outlined in the memo.

Ms. Victoria Chavez moved to recommend approval, seconded by Ms. Sally Riley. The motion carried unanimously.

**7. INFORMATION ITEMS**

**A. CDOT Updates - Standing Agenda Item**

**8. MEMBER ENTITY ANNOUNCEMENTS**

Bridge in Fountain complete end of May

**9. ITEMS FOR FUTURE TAC MEETINGS**

Rollover Funds

**10. ADJOURNMENT**

Chair Williams adjourned the meeting at 2:11 p.m.

ATTENDEES		
Present	Name	Agency/Affiliation
X	Kathleen Collins	CDOT
X	Wendy Pettit	CDOT Region 2
	John Hall	
X	Lachelle Davis	CDOT Region 2
X	Matt Pettit	CDOT
X	Junior Rodriguez	CDOT
X	Eric Richardson	CDOT
	Mike Kozak	Cheyenne Mountain AFB
X	Tim Roberts	Colorado Springs
X	Brian Vitulli	Colorado Springs MMT
	Craig Blewitt	Colorado Springs MMT
X	Victoria Chavez	El Paso County
	Jennifer Irvine (Alternate)	El Paso County
X	Anton Ramage	El Paso County
X	Aaron Bustow	FHWA
	Tracey MacDonald	FTA
X	Kristen Kenyon	FTA
X	Rick Orphan	Fort Carson
X	Brandy Williams	Fountain
	Michelle Anthony	Manitou Springs
X	Karen Berchtold	Manitou Springs
	Roy Chaney	Manitou Springs
	Jeff Jones	Manitou Springs
X	Dole Grebenick	Manitou Springs
	Larry Manning	Monument
X	Debbie Flynn	Monument
	Mike Foreman	Monument
	Glenn Messke	USAFA
X	John Liosatos	PPACG
x	Darren Horstmeier	Schriever AFB
X	Jason Dosch	Town of Palmer Lake
	Amy Kelley	USAFA
X	Sally Riley (alternate)	Woodland Park
	Darrin Tangeman	Woodland Park
X	PPACG Staff	



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**DATE:** June 18, 2020  
**TO:** PPACG Transportation Advisory Committee  
**FROM:** Kathryn Wenger, Senior Transportation Planner  
**SUBJECT:** STP METRO NOFA – CFP PROPOSED SCHEDULE

***ACTION REQUESTED: Review & Approve***

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**SUMMARY**

CDOT has informed us that PPACG has an additional **\$3,339,754** in STP Metro funds available to program and are available now. These funds are in addition to our annual programming allocation.

Per the PPACG TIP Policies and Procedures, any additional funds that come to the region will first be made available to projects already in the TIP that might need additional funds for cost overruns. However, given that this amount is larger than we typically receive for this type of NOFA, it might also be pertinent for TAC to discuss if new projects (consistent with LRTP) be allowed to apply for funds as well.

Members of TAC are requested to approve a Call for Projects schedule (motion A) and if desired allow new projects to apply for the funds (motion B). It has also been requested that TAC members consider allowing current projects to apply for the funds to replace any local overmatch funds or using toll credits (motion C). This last motion may not be needed, as the need may already fall within the current guidelines for cost overrun requests.

**Proposed schedule:**

6/18 - TAC approval of CFP schedule  
 6/19 - Call for Projects opens  
 7/6 - Applications due  
 7/8 - STP Metro workshop (to occur after MMOF workshop)  
 7/16 - TAC recommends approval of STP Metro allocations and inclusion in TIP  
 7/29 - CAC recommends approval of STP Metro allocations and inclusion in TIP  
 8/12 - BOD final approval of STP Metro allocations and inclusion in TIP

This proposed schedule would be a quick turnaround to ensure inclusion in the July TAC agenda. To provide jurisdictions additional time to review the application and consider their needs, an email was sent out on, which included the cost overrun questionnaire/application for early review (attachment #1).

## **PROPOSED MOTIONS**

Motion A) Approval of the STP Metro Call for Projects - Cost Overrun Projects Schedule.

Motion B) Approval to allow new projects (consistent with LRTP) to apply for current round of funds.

Motion C) Approval to allow current projects to apply for funds to replace any local overmatch funds with federal funds from this call.

## **ATTACHMENT(S)**

1) Cost Overrun Questionnaire/Application

## **STRATEGIC PLAN GOALS**

- Advocacy: Serve as an effective advocacy voice for common ground issues.
- Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
- Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
- Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
- Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.



### **PPACG Project Sponsor Cost-Overrun Questionnaire**

Please fill out one questionnaire for each project experiencing cost-overruns.

1. Project Sponsor: Choose an item.
2. Point of contact:
3. Which project is experiencing a cost-overrun? Why?
  
4. Which course(s) of action would you like to take to address the cost-overrun? Check all that apply:
  - Add additional money from unanticipated sources and project reconciliation (if available).
    - From which funding category do you need additional funds? Choose an item.
    - How many additional federal dollars are needed?
  
    - How much additional local match will be provided?
  
  - Change project scope while still maintaining the inherent functionality/utility of the project.
    - What aspect(s) of the project will need to be altered? Why do these changes not change the inherent functionality/utility of the project(s)?
  
    - How many total (federal & local) dollars will be saved by changing project scope?
  
  - Cancel one of my own projects, return its funds to the regional pool, and compete for the use its funds for cost-overruns on another of my projects.
    - Which project do you plan to cancel? Why?
  
    - How many federal dollars from the cancelled project do you want for your cost-overrun?
  
    - How many local dollars will be added to the cost-overrun?