Meeting Agenda
TRANSPORTATION ADVISORY COMMITTEE
December 16, 2021
1:30 p.m.
https://ppacg.zoom.us/j/98374854084?pwd=Mnl4TklFWXJneTBCcXVjOU5HQ1V3Zz09
Meeting ID: 983 7485 4084
Passcode: 235867
+1 669 900 6833 US
Meetings will be held in a hybrid format to allow in-person attendance as well as a Zoom option. Vaccines are highly encouraged for those attending in person. An RSVP must be sent to JBechtel@ppacg.org as PPACG continues to operate under a lower maximum capacity in the conference room. Masks are still required at PPACG if unvaccinated. For details on the CDC guidance regarding continued mask use go to https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated-guidance.html

Agenda items marked with  indicate that additional materials were included in packets emailed to members.

1. CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS

2. AGENDA APPROVAL

3. PUBLIC COMMENTS – For items not on the agenda

4. APPROVAL OF THE MINUTES  (November 18, 2021)

5. BOARD OF DIRECTORS REPORT

6. ACTION ITEMS
   A. Programming Additional Funds 
      John Liosatos, Transportation Director
   
   B. FY 2023-2027 TIP Adoption 
      Danelle Miller, Sr. Transportation Planner
   
   C. Officer Elections 
      John Liosatos, Transportation Director

7. INFORMATION ITEMS

8. MEMBER ENTITY ANNOUNCEMENTS

9. ITEMS FOR FUTURE TAC MEETINGS

10. ADJOURNMENT
Agenda items marked with ☑ indicate that additional materials were included in packets emailed to members.

1. **CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS**
   Chair Grebenik called the meeting to order at 1:30 pm. A quorum was established.

2. **AGENDA APPROVAL**
   Ms. Sally Riley moved approval of the agenda, seconded by Mr. Jason Dosch. The motion carried unanimously.

3. **PUBLIC COMMENTS** – For items not on the agenda
   New GIS Planner, Casey Fortman was introduced.

4. **APPROVAL OF THE MINUTES** (October 21, 2021)
   Mr. Brian Vitulli moved approval, seconded by Ms. Sally Riley. The motion carried unanimously.

5. **BOARD OF DIRECTORS REPORT**
   Mr. Liosatos noted details of the November Board of Directors meeting.

6. **ACTION ITEMS**
   A. **CDOT 10-Year Plan**
      Mr. Shane Ferguson, CDOT, provided an update of CDOT’s 10-year plan.
      Ms. Kathleen Collins, CDOT, also highlighted the administrative updates of the project prioritization, outlined in slides shared with the committee.

      Ms. Brandy Williams moved to recommend approval of the FASTR Safety Amendment list as presented in item 6A, seconded by Mr. Tim Roberts. The motion carried unanimously.

      Transit and Roadway will be discussed in January.

7. **INFORMATION ITEMS**
   A. **TIP Update – Public Hearing Period Closed**
      Ms. Danelle Miller noted the recent TIP open house. No public comments were received. The project will come back to the TAC for final review and adoption by the Board in January.

   B. **Direction on Programming Additional Funds**
      Current fund balances available to the region are $480,811 in STBGP and $9,772 in TAP. PPACG staff sought direction from the TAC in the processing and programming of available STBGP funds.
      A suggestion was made to prioritize funding of the under-funded projects before allocating to new projects. PPACG is going to work with Ms. Wendy Pettit, CDOT, to get more information about the $300,000 discussed. PPACG staff will then reach out to committee members regarding the available STBGP funds and application process.
8. **MEMBER ENTITY ANNOUNCEMENTS**

   There were none.

9. **ITEMS FOR FUTURE TAC MEETINGS**

   - STBGP Funds
   - CDOT 10-Year Plan

10. **ADJOURNMENT**

    Chair Grebenik adjourned the meeting at 3:08 p.m.

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<th>ATTENDEES</th>
<th>Name</th>
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<tr>
<td>X</td>
<td>Kathleen Collins</td>
<td>CDOT</td>
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<td>X</td>
<td>Wendy Pettit</td>
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<td>Victoria Chavez</td>
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<td>Jennifer Irvine (Alternate)</td>
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DATE: December 16, 2021
TO: PPACG Transportation Advisory Committee
FROM: John Liosatos, Transportation Director
SUBJECT: PROGRAMMING ADDITIONAL FUNDS

**ACTION REQUESTED: Provide Guidance**

**SUMMARY**
At a previous TAC meeting PPACG was made aware of TAP funds being returned to the region. CDOT Staff checked current regional fund balances after the annual reconciliation of actuals vs. estimates.

CDOT reports that the current fund balances available to the region are:
- STBGP $480,811
- TAP $309,772

During the November 2021 TAC meeting, it was decided that priority will be given to current projects with budget shortfalls.

A notice of funding availability was sent out on December 1, with a tentative deadline of December 22.

**Discussion**
PPACG staff is seeking direction from TAC on their preferred timeline and process for programming the funds.

**PROPOSED MOTION**
Provide guidance to staff.

**ATTACHMENT(S)**
Project Cost Overrun Questionnaire

**STRATEGIC PLAN GOALS**
- ☐ Advocacy: Serve as an effective advocacy voice for common ground issues.
- ☐ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
☐ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
☒ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
☒ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.
PPACG Project Sponsor Cost-Overrun Questionnaire
Please fill out one questionnaire for each project experiencing cost-overruns.

1. Project Sponsor:  Choose an item.
2. Point of contact:
3. Which project is experiencing a cost-overrun? Why?

4. Which course(s) of action would you like to take to address the cost-overrun? Check all that apply:
   - □ Add additional money from unanticipated sources and project reconciliation (if available).
     - From which funding category do you need additional funds? Choose an item.
     - How many additional federal dollars are needed?
     - How much additional local match will be provided?

   - □ Change project scope while still maintaining the inherent functionality/utility of the project.
     - What aspect(s) of the project will need to be altered? Why do these changes not change the inherent functionality/utility of the project(s)?
     - How many total (federal & local) dollars will be saved by changing project scope?

   - □ Cancel one of my own projects, return its funds to the regional pool, and compete for the use its funds for cost-overruns on another of my projects.
     - Which project do you plan to cancel? Why?
     - How many federal dollars from the cancelled project do you want for your cost-overrun?
     - How many local dollars will be added to the cost-overrun?
DATE: December 16, 2021
TO: PPACG Transportation Advisory Committee
FROM: Danelle Miller, Sr Transportation Planner
SUBJECT: FY2023 – 2027 TIP ADOPTION RECOMMENDATION

ACTION REQUESTED: Review & Approve

SUMMARY
Due to the PPACG Transportation Improvement Program (TIP) being out of alignment with CDOT’s STIP, PPACG will be adopting two TIPs back-to-back, Fiscal Year (FY) 2022-2025 TIP was adopted in August 2021, and the FY2023-2027 is planned for January 2022 to fix this issue. The FY2023-2027 TIP includes funding priorities for fiscal years 2023 through 2027. In the current adopted TIP (FY2022-2025), some funds for FY2023, 2024 and 2025 have been programmed and will be made current in the first three years of the new TIP document. Additionally, the new TIP will be adding two new funding years, FY2026 and FY2027 including programming of PPACG Regional STP Metro and TAP federal funds.

As a note, starting with this TIP cycle, PPACG has switched to a five-year TIP document. However, federal regulations state that only the current fiscal year plus three additional years are considered active. This means that once the FY2023-FY2026 TIP is adopted, FY2023-2026 is considered active and FY2027 is considered informational. Once FY2023 has passed (June 2023), then FY2024-2027 will be considered the active years.

The FY2023-2027 TIP was released for a public comment period, which spanned October 14, 2021, through November 12, 2021. A virtual public open house was held October 25, 2021, and a hybrid in-person and virtual public open house was held November 4, 2021. Announcements of the public comment period were made via the PPACG website, social media site, newspaper publications as well as news article being published about the adoption. No public comments on the FY 2023-2027 TIP were received.

The final document for adoption that incorporates all comments and suggestions as appropriate can be found here: http://www.ppacg.org/transportation/transportation-improvement-program/

Adoption schedule overview:

2021
• May-August
  o FY2025-2027 Regional STP Metro and TAP Call for Projects and Allocation Workshops
• August
  o TIP Draft for review (TAC/CAC)
• September
• TIP Draft for review (BOD)
  • TIP Draft for public release (TAC/CAC)

  • October
  • TIP Draft for public release (BOD)
  • Public comment period and virtual open houses (10/14-11/12)

  • November
  • TIP Draft with public comments for review (TAC)

  • December
  • TIP Draft with public comments for review (CAC)
  • TIP Draft with public comments for review and public hearing (BOD)
  • TIP Adoption Recommendation (TAC/CAC)

2022

  • January
  • TIP Final Adoption (BOD)
  • FY23-27 TIP goes into effect

PROPOSED MOTION
Recommend adoption of the Fiscal Year 2023-2027 Transportation Improvement Program to the Pikes Peak Area Council of Government's Board of Directors.

ATTACHMENT(S)
N/A

STRATEGIC PLAN GOALS
☐ Advocacy: Serve as an effective advocacy voice for common ground issues.
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☐ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
☒ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
☒ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.
The TAC needs to nominate and elect officers for 2022. All current voting members of the TAC are eligible for any officer position: chair, 1st vice-chair and 2nd vice-chair.

The chairperson shall serve in the following capacities:

A. preside at all meetings of the Committee and shall be eligible to vote on all matters;
B. be responsible for the effective, efficient and timely conduct of the committee's meetings;
C. work closely and coordinate with the assigned PPACG staff liaison person on developing annual objectives of the committee to be communicated to and approved by the Board of Directors;
D. appoint all Chairpersons of subcommittees;
E. serve as an ex-officio non-voting member of all subcommittees created by the committee;
F. be responsible to the PPACG Board of Directors to assure that all subcommittees are accomplishing their objectives;
G. perform such other duties as may be assigned from time to time by the committee or requested by the PPACG staff assigned to the committee; and
H. attend Board of Directors meetings when possible and/or if requested by the Board's chair.

In the absence of the Chairperson or in the event of his/her inability to act or if the office is vacant, the First Vice-Chairperson shall perform all duties of the Chairperson, and when so acting, shall have all the powers and be subject to all restrictions of the Chairperson. Similarly, in the absence of both the Chairperson and First Vice-Chairperson, the Second Vice-Chairperson shall perform the duties of and have the powers of the Chairperson.

ACTION REQUESTED
Elect a chair, first vice-chair and second vice-chair for 2022.