



Pikes Peak Area  
Council of Governments  
Communities Working Together

**PPACG COMMISSION ON AGING AGENDA**  
**April 19, 2023, 3 - 5 p.m.**

PPACG Main Conference Room – 14 S. Chestnut St., Colorado Springs, CO 80905

[www.microsoft.com/en-us/microsoft-teams/join-a-meeting](https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting)

Meeting ID: 266 959 626 928

Passcode: NA96fd

or

(929) 242-8427 – Conference ID 380 542 113

Meeting will be held in a hybrid format through Microsoft Teams.

**1. CALL TO ORDER / ESTABLISH A QUORUM / INTRODUCTIONS**

**2. AGENDA APPROVAL**

**3. CONSENT ITEMS** These items will be acted upon as a whole, unless they are called up for discussion by a commission member or a citizen wishing to address the commission.

**A.** Approval of the minutes from the March 15, 2023 meeting ☒

**4. PUBLIC COMMENTS/PRESENTATIONS**

**A.** Public Comments. Public comment can be made before or during the meeting. Public comment during the meeting is limited to three minutes and can be done at the meeting location or remotely by using the posted Microsoft Teams link. Individuals are encouraged to notify the meeting organizer at [ppacg@ppacg.org](mailto:ppacg@ppacg.org) before the start of the meeting with the agenda item they would like to comment on. Public comments can be submitted before the meeting via email to [ppacg@ppacg.org](mailto:ppacg@ppacg.org) for distribution to the committee members.

**B.** City of Fountain Councilmember Dr. Detra Duncan on long term care needs in Fountain.

**5. ACTION ITEMS**

**6. INFORMATION ITEMS**

**A.** Membership Committee

**B.** Policy Committee

- Colorado Center for Aging (formerly Colorado Senior Lobby)

**C.** PPACG Legislative Committee

**D.** PPACG Board Items

**E.** Chair Report

**7. STRATEGIC PLANNING**

**A.** Data Repository ☒

**B.** Prioritization Tool as it applies to City of Fountain long term care needs ☒

**8. DISCUSSION ITEMS**

**9. MEMBER ENTITY ANNOUNCEMENTS**

**10. MEETING SCHEDULE**

**A.** Commission Meeting – May 17, 2023

**B.** Executive Committee Meetings – First Wednesday of each month at 10:30 a.m.

**C.** Policy Committee Meetings – TBD

**D.** PPACG Meetings ☒

**11. ITEMS FOR NEXT MEETING**

## 12. ADJOURNMENT

The Pikes Peak Area Council of Governments will not discriminate against qualified individuals with disabilities. Meeting materials are available in text-only and audio formats. Meetings are available to join remotely via Microsoft Teams, and meetings include live transcription for remote and in-person attendees using automated software. Should you require any additional auxiliary aids or services to participate, please contact [ppacg@ppacg.org](mailto:ppacg@ppacg.org) or (719) 471-7080 x139 as soon as possible so that we can do our best to accommodate your needs.

### Pikes Peak Commission on Aging Principles of Engagement

To support the mission and vision of the Pikes Peak Commission on Aging, the following *Principles of Engagement* are utilized to create and maintain a culture of collaboration and partnership among stakeholders and Commission members. The guiding principles are intended to define a behavioral model which addresses how individual members treat each other, communicate, participate, cooperate, support each other, and coordinate joint activity towards the greater whole.

#### Work Integrity:

**Collaboration:** As team members we agree to always pitch in, when and where necessary, to help address problems and follow-up timely.

**Accountability:** We agree to be accountable for our own actions, behavior and choices.

**Listen:** We will listen with empathy, hear with understanding, avoid judgment and defensiveness, and solicit and discuss ideas.

**Reflection:** Take note of collective successes on an annual basis. Celebrate the impact of work done.

**Kindness:** We will always promote an environment that is safe for participation, open communication and where group members do not have to fear criticism or retribution.

**Ethics:** We make decisions that reflect our values and principles; even when the decision may not be favorable to the majority or individually.

#### Healthy Conflict Resolution:

**Openness:** Receive and deliver feedback with an open mind while offering suggestions for improvement. Generate ideas to resolve problems being dedicated to work through conflict.

**Language:** Use language that avoids blame and strive to seek productive conversation.

#### Meeting Etiquette:

**Engagement:** Be Present and prepared—each person should come to the meeting with the materials and data needed and an understanding of the meeting topic, practice active listening skills, be mindful of dominating conversation.

**Avoid distraction:** Be mindful of the speaker, do not engage in side-bar conversations.



**PPACG COMMISSION ON AGING MINUTES**  
**March 15, 2023, 3 - 5 p.m.**

[https://ppacg.zoom.us/j/97384183937?pwd=anNISHF1NjhrQjhiS3JlZ2M4OHNIldz09&and=\(719\)359-4580](https://ppacg.zoom.us/j/97384183937?pwd=anNISHF1NjhrQjhiS3JlZ2M4OHNIldz09&and=(719)359-4580)

Meeting ID: 973 8418 3937

Passcode: 030730

Meeting will be held in a virtual format through Zoom.

1. **CALL TO ORDER / ESTABLISH A QUORUM / INTRODUCTIONS** Chair Romero called to order at 3:05. A quorum was present.
2. **AGENDA APPROVAL** Ms. Danielle McCarthy motioned for approval, Ms. Amy Mitchell seconded. The motion passed unanimously.
3. **CONSENT ITEMS** These items will be acted upon as a whole, unless they are called up for discussion by a commission member or a citizen wishing to address the commission.
  - A. Approval of the minutes from the February 15, 2023 meeting  Ms. Amy Mitchell motioned for approval, Ms. Danielle McCarthy seconded. The motion passed unanimously.
4. **PUBLIC COMMENTS/PRESENTATIONS**
  - A. Public Comments. Public comment can be made before or during the meeting. Public comment during the meeting is limited to three minutes and can be done at the meeting location or remotely by using the posted Zoom link. Individuals are encouraged to notify the meeting organizer at [ppacg@ppacg.org](mailto:ppacg@ppacg.org) before the start of the meeting with the agenda item they would like to comment on. Public comments can be submitted before the meeting via email to [ppacg@ppacg.org](mailto:ppacg@ppacg.org) for distribution to the committee members.
5. **ACTION ITEMS**
  - A. Vote on new member Kathy Cerullo-Smith. Chair Romero presented Ms. Cerullo Smith for membership representing eastern El Paso County and as a member of the State Commission on Aging, Ms. Amy Mitchell motioned for approval, Ms. Mary Duran seconded. The motion passed unanimously.
6. **INFORMATION ITEMS**
  - A. Membership Committee - Membership Matrix. Chair Romero welcomed Ms. Laura Kronick, Monument City Councilor in attendance today and shared there are two additional potential members both who are from Colorado Springs.
  - B. Policy Committee
    - Colorado Center for Aging (formerly Colorado Senior Lobby). Ms. Amy Mitchell shared the CCA is tracking over 40 bills. SB 068 regarding County Hospital Support, SB 058 Job Application Fairness the State COA Workforce Committee did a letter of support, HB23-1128 Reimbursement Rates for Nursing Homes. Ms. Mary Duran shared HB23-1215 Eliminate Facility Fees.
  - C. PPACG Legislative Committee. Mr. Jared Varner gave the update. The Committee meets Mondays at 8:30. They supported 23-064 Expansion of Public Guardianship Office and 23-031 Improve Healthcare Access both are now waiting for the Long Bill process which will be introduced on 3/27/23.

Federal legislation is not something PPACG typically monitors. Chair Romero brought up USAging and discussions happening around the President's budget proposal. Federal HB21 110 Digital Equity Act was mentioned and Mr. Jared Varner reminded about the 7/1/2024 act that all digital materials must be available in different languages and to people with disabilities.
  - D. PPACG Board Items. Ms. Melissa Marts shared the Board approved the PPAAs Four Year Plan that will be combined with other State AAAs to create a State-wide plan to be implemented July 1, 2023.
  - E. Chair Report. Chair Romero congratulated on the PPAAs Four Year Plan and looks forward to hearing more and how the Commission can support.
7. **STRATEGIC PLANNING**

**A.** Prioritization Tool. Identify Policy Committee action and Boots on the Ground action ☒. Commissioners explored the Tool by applying it to the bill to Expand the Office of Public Guardianship. They ranked on a 1(low)-5(high) scale the concepts of Impact, Duplication of Work, Time Needed, Regional, Market Demand. For Impact the average score was 4, Duplication 5 (meaning others are doing), Regional 4.5, Market Demand 4.5. These scores would indicate a strong interest in supporting with the exception that other entities are supporting so perhaps it is not needed for PPCOA to engage. The process brought up many questions:

- What is the difference between Market Demand and Impact? Impact was the ripple effect, market demand relates to the clientele being supported.
- Duplication? Indicates there are other entities doing advocacy.
- Clear need to have more information on the background of bills and the data. With the Guardianship bill: How many guardians are needed? What does the current process look like? Will there be enough money to expand? How are small counties supported?
- What are reliable sources of information? A reminder for the Commission to build out its database on these sources.

Ms. Amy Mitchell brought up current needs around food insecurity related to EBT funds being cut.

## **8. DISCUSSION ITEMS**

### **9. MEMBER ENTITY ANNOUNCEMENTS**

Chair Romero shared Innovations in Aging is wrapping up their Age-Friendly 2.0 for El Paso County with a report to come soon.

Ms. Melissa Marts asked Commissioners to track time spent on Commission work now that homework and additional research is being conducted by many Commissioners in between meetings.

## **10. MEETING SCHEDULE**

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**C.** Policy Committee Meetings – TBD

**D.** PPACG Meetings ☒

## **11. ITEMS FOR NEXT MEETING**

Date Repository for reliable data and research.

## **12. ADJOURNMENT** Chair Romero adjourned at 5:00.

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	Name	Represents	Term	Expires 12/23	Expires 12/24	Expires 12/25
X	Dayton Romero	Colorado Springs	1		X	
	Paula Levy	Colorado Springs	1	X		
X	Amy Mitchell	Park County	1	X		
X	Jody Barker	PPAAA staff 3 counties and	1		X	
X	Mary Duran	Innovations in Aging	1		x	
X	Danielle McCarthy	N. El Paso County	1			
X	Steve Frick	Teller County	1			X
	Steve		1			X
X	Peterschmidt	Colorado Springs State Commission on	1			X
X	Kathy Cerillo- Smith	Aging E. El Paso County	1			

## **Pikes Peak Commission on Aging**

### **Data Repository Ideas**

**April 2023**

#### **Aging Population Statistics in El Paso County, Teller County, and Park County, Colorado**

Description: This dataset contains both qualitative and quantitative data related to the aging population in El Paso County, Teller County, and Park County, Colorado. The purpose of this dataset is to provide a comprehensive overview of the demographic trends and characteristics of the aging population in the area.

Uses for the Pikes Peak Commission on Aging:

1. Demographic analysis: The commission can use the age distribution data to better understand the size and characteristics of the aging population in El Paso County, Teller County, and Park County, and to identify any specific needs or challenges facing different age groups.
2. Housing policy: The commission can use the housing availability and affordability data to inform policy decisions related to senior housing, such as funding for affordable housing projects or incentives for developers to build more senior-friendly housing.
3. Health and social services planning: The commission can use the data on health and social services available to seniors to identify any gaps or disparities in service provision, and to advocate for more resources and support for these programs.
4. Transportation planning: The commission can use the transportation options data to identify areas where seniors may have difficulty accessing transportation, and to work with local transportation authorities to improve accessibility and affordability.
5. Economic analysis: The commission can use the income and poverty rates data to identify any economic challenges facing the aging population in El Paso County, Teller County, and Park County, and to advocate for policies that support financial security and stability for seniors.

Fields of Data Repository Matrix:

1. Qualitative field 1: Housing availability and affordability for seniors Source(s): [Pikes Peak Area Council of Governments, Census data, local housing authorities, senior advocacy groups]
2. Quantitative field 1: Age distribution of the population Source(s): [Census data]
3. Qualitative field 2: Health and social services available to seniors Source(s): [El Paso County Public Health, local senior centers, social service agencies]
4. Quantitative field 2: Disability rates among seniors Source(s): [Census data, healthcare providers]
5. Qualitative field 3: Transportation options for seniors Source(s): [Pikes Peak Area Council of Governments, local transportation authorities, senior advocacy groups, Census data]

6. Quantitative field 3: Income and poverty rates among seniors Source(s): [Census data, social service agencies]

Matrix:

Field	Type	Description	Sources
Housing availability and affordability for seniors	Qualitative	Availability and affordability of housing for seniors	Pikes Peak Area Council of Governments, Census data, local housing authorities, senior advocacy groups
Age distribution of the population	Quantitative	Distribution of age groups among the population	Census data
Health and social services available to seniors	Qualitative	Availability of health and social services for seniors	El Paso County Public Health, local senior centers, social service agencies
Disability rates among seniors	Quantitative	Prevalence of disabilities among seniors	Census data, healthcare providers
Transportation options for seniors	Qualitative	Availability of transportation options for seniors	Pikes Peak Area Council of Governments, local transportation authorities, senior advocacy groups, Census data
Income and poverty rates among seniors	Quantitative	Income and poverty rates among seniors	Census data, social service agencies

## PPCOA Issue Prioritization Matrix

First step was to defining each within the context of prioritizing

1. **Impact:** This area of prioritization involves assessing the potential impact or consequences of a project, program, or initiative, with a focus on its effects on people's lives. This can include life-threatening situations, such as health emergencies or natural disasters, as well as impacts on quality of life, such as access to education, clean water, or economic opportunities. Prioritizing based on impact means allocating resources and efforts to those areas that have the greatest potential to make a positive difference.
2. **Duplication of work with other entities:** This area of prioritization involves evaluating whether a proposed project or initiative is duplicative of efforts by other organizations or entities. By avoiding duplicative efforts, resources can be used more efficiently and effectively, and a broader impact can be achieved.
3. **Time needed:** This area of prioritization involves assessing the urgency or criticality of a project or initiative. Prioritizing based on time means focusing on those areas that require immediate attention or where action can make the most difference in the shortest amount of time. Review if there is more a long term issue and could be addressed differently.
4. **Regional:** This area of prioritization involves evaluating the impact or benefit of a project or initiative within a particular geographic area or region. This could be a city, state, or country, for example. Prioritizing based on regional impact means focusing on those areas where a project or initiative can have the most significant positive impact on the local community or region.
5. **Market demand:** This area of prioritization involves evaluating the demand or potential market for a product or service. Prioritizing based on market demand means focusing on those areas where there is a significant need or demand for a particular product or service, with the potential for significant growth or profitability.

Weighting portion --

Weighting a prioritization of these areas depends on the specific goals, values, and context of the organization or project. Here are some general considerations for weighting each area of prioritization:

1. **Impact:** Impact should generally be given a high weight as it is often the primary reason for undertaking a project or initiative. Prioritizing based on impact means considering both the magnitude of the potential impact and the likelihood of achieving the desired outcomes.
2. **Duplication of work with other entities:** The weight given to this area of prioritization depends on the level of coordination and collaboration within the industry or field. In situations where there is already significant coordination, the weight given to this area may be lower. However, if there is little coordination and a significant risk of duplication, then it may be given a higher weight.



3. Time needed: The weight given to this area of prioritization depends on the urgency and priority of the project or initiative. In some cases, such as emergency response, time may be the most critical factor, and therefore given a higher weight. In other cases, the importance of taking the time needed to plan and execute a project effectively may be given a higher weight.
4. Regional: The weight given to this area of prioritization depends on the scope and impact of the project or initiative. If the project or initiative is intended to have a significant impact on a specific region or community, then it may be given a higher weight. However, if the project or initiative is more global or national in scope, then regional impact may be given a lower weight.
5. Market demand: The weight given to this area of prioritization depends on the goals of the organization or project. If the primary goal is to achieve financial profitability, then market demand may be given a higher weight. However, if the primary goal is to achieve social or environmental impact, then market demand may be given a lower weight.

Prioritization Matrix

Issue	Impact (1-5)	Duplication of work (1-5)	Time needed (1-5)	Regional (1-5)	Market demand (1-5)	Total Score
Fountain Long Term Care facility/community						

In this example, each project is evaluated based on its potential impact, duplication of work with other entities, time needed, regional considerations, and market demand. Each indicator is scored on a scale of 1 to 5, with 5 being the highest possible score. The scores for each indicator are then added together to determine the project's total score, which can be used to prioritize and rank the projects. The higher the total score, the higher the priority of the project.



## Upcoming Meeting Schedule

<b>Date</b>	<b>Time</b>	<b>Meeting</b>
April 19	3 p.m.	Commission on Aging
April 20	1:30 p.m.	Transportation Advisory Committee
April 24	8:30 a.m.	Legislative Committee
April 25	9:30 a.m.	Mobility Coordinating Committee
April 26	9 a.m.	Water Quality Management Committee
April 26	1 p.m.	Air Quality Technical Committee
April 26	3 p.m.	Community Advisory Committee
April 27	10 a.m.	Regional Advisory Council
May 1	8:30 a.m.	Legislative Committee
May 3	10:30 a.m.	Commission on Aging – Executive Committee
May 3	1 p.m.	Regional Advisory Council - Executive Committee
May 5	9 a.m.	Board of Directors Workshop
May 8	8:30 a.m.	Legislative Committee
May 10	9 a.m.	Board of Directors
May 11	9:30 a.m.	Mobility Coordinating Committee – Executive Committee
May 17	3 p.m.	Commission on Aging
May 18	1:30 p.m.	Transportation Advisory Committee
May 23	9:30 a.m.	Mobility Coordinating Committee
May 24	9 a.m.	Water Quality Management Committee
May 24	1 p.m.	Air Quality Technical Committee
May 25	10 a.m.	Regional Advisory Council
May 31	3 p.m.	Community Advisory Committee
June 7	10:30 a.m.	Commission on Aging – Executive Committee
June 7	1 p.m.	Regional Advisory Council – Executive Committee
June 8	9:30 a.m.	Mobility Coordinating Committee – Executive Committee
June 9	9 a.m.	Board of Directors Workshop
June 14	9 a.m.	Board of Directors
June 15	1:30 p.m.	Transportation Advisory Committee
June 21	3 p.m.	Commission on Aging
June 22	10 a.m.	Regional Advisory Council
June 27	9:30 a.m.	Mobility Coordinating Committee
June 28	9 a.m.	Water Quality Management Committee
June 28	1 p.m.	Air Quality Technical Committee
June 28	3 p.m.	Community Advisory Committee

Schedule as of April 5,  
2023

Meetings may be added,  
changed or cancelled as  
needed. Current meeting  
schedule is available at  
[ppacg.org](http://ppacg.org).