



Pikes Peak Area
Council of Governments
Communities Working Together

Questions and responses to Active Transportation Plan RFP

Q: Does the title page (separate from the cover letter) count in the 25-page limit page count?

A: The title page and cover letter both will not count against the 25-page limit. All other matter such as tables of contents will count against the limit. Insurance documents, if included in the proposal, will not count against the limit.

Q: Under Proposal Requirements, there is a sixth section labeled “6. Non-Discrimination” — Does PPACG require a statement in the proposal to adhere to this section? It is not listed under the bulleted list of Guidelines.

A: brief statement reflecting understanding of and intention to adhere to the non-discrimination standards would be helpful. However, it should be understood that proposing for this work implies agreement with the statements in Part 6 under Proposal Requirements.

Q: Are there Disadvantaged Business Enterprise Requirements?

A: There are no specific Disadvantaged Business Enterprise requirements for this project.

Q: In Work Item 3, PPACG specifies stakeholder as a key component of the project. Who does PPACG consider stakeholders? Does that include member jurisdictions, federal agencies, advocacy groups, transit, etc.?

A: The most notable stakeholders will be PPACG's member governments, then state and federal agencies. Beyond that, the term may also be extended to entities such as other governmental agencies, schools or colleges, community organizations, military installations, nonprofits, or private businesses.

Q: Within the Project Costs section, the RFP states “The cost of the proposal shall include the total cost for continued technical support for PPACG staff.” Could you clarify what this means?

A: This was included in error. Please disregard.

Q: Are 11"x17" size pages accepted? And if so, do they count as one or two pages?

A: Applicants may include a single 11x17-sized page that will count as one page. Additional 11x17-sized pages will count as two pages.

Q: Is PPACG interested in seeing resumes for our proposed project team? If so, would these count against our page limit?

A: Yes, we are interested in seeing resumes for key personnel who would work directly on the project. They will count against the page limit.