MEETING AGENDA
TRANSPORTATION ADVISORY COMMITTEE
May 18, 2023, 1:30 p.m.

In Person
PPACG Main Conference Room – 14 S. Chestnut St., Colorado Springs, CO 80905

Microsoft Teams (Video and Audio)
www.microsoft.com/en-us/microsoft-teams/join-a-meeting
Meeting ID: 237 578 373 121
Passcode: qjnyXk

Phone (Audio Only)
Phone Number: (929) 242-8427
Conference ID: 892 752 716

Meetings will be held in a hybrid format to allow in-person attendance as well as a Teams option.

Agenda items marked with ❌ indicate that additional materials were included in packets emailed to members.

1. CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS

2. AGENDA APPROVAL

3. PUBLIC COMMENTS/PRESENTATIONS Public comment can be made before or during the meeting. Public comment during the meeting is limited to three minutes and can be done at the meeting location or remotely by using the posted link. Individuals are encouraged to notify the meeting organizer at ppacg@ppacg.org before the start of the meeting with the agenda item they would like to comment on. Public comments can be submitted before the meeting via email to ppacg@ppacg.org for distribution to the committee members.

4. APPROVAL OF THE MINUTES ❌ (April 20, 2023)

5. BOARD OF DIRECTORS REPORT

6. ACTION ITEMS
   A. Discretionary Fund Redistribution ❌ Danelle Miller, Sr Transportation Planner
   B. FY25-29 TIP Schedule ❌ Jess Bechtel, Transportation Program & Project Delivery Planner
   C. TIP Public Involvement Plan Draft Review ❌ Jess Bechtel, Transportation Program & Project Delivery Planner

7. INFORMATION ITEMS
   A. FY23-27 Major TIP Amendment ❌ Jess Bechtel, Transportation Program & Project Delivery Planner
   B. CDOT Updates – Standing Agenda Item
   C. IIJA Updates and Other Funding Opportunities – Standing Agenda Item
   D. LRTP Update – Standing Agenda Item ❌

8. MEMBER ENTITY ANNOUNCEMENTS
9. **ITEMS FOR FUTURE TAC MEETINGS**

10. **ADJOURNMENT**

The Pikes Peak Area Council of Governments will not discriminate against qualified individuals with disabilities. Meeting materials are available in text-only and audio formats. Meetings are available to join remotely via Microsoft Teams, and meetings include live transcription for remote and in-person attendees using automated software. Should you require any additional auxiliary aids or services to participate, please contact ppacg@ppacg.org or (719) 471-7080 x139 as soon as possible so that we can do our best to accommodate your needs.

Si necesita ayuda con traducción, llame por favor al (719) 471-7080 x139 o ppacg@ppacg.org.
MEETING MINUTES
TRANSPORTATION ADVISORY COMMITTEE
April 20, 2023
1:30 p.m.

PPACG Main Conference Room – 14 S. Chestnut St., Colorado Springs, CO 80905
https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting
Meeting ID: 228 619 217 089
Passcode: YFanjm

Meetings will be held in a hybrid format to allow in-person attendance as well as a Teams option.

Agenda items marked with  indicate that additional materials were included in packets emailed to members.

1. CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS
Chair Gayle Sturdivant called the meeting to order at 1:30 pm.

2. AGENDA APPROVAL
Gayle Sturdivant recommended making an adjustment to the agenda, proposing changing Item 6B to an Informational Item to allow for additional data to be gathered and included in the Community Traffic Safety Education Review. Jason Dosch moved to approve; Lan Rao seconded. The motion was approved unanimously.

3. PUBLIC COMMENTS/PRESENTATIONS
None.

4. APPROVAL OF THE MINUTES  (March 16, 2023)
Sheila Booth moved to approve; Jason Dosch seconded. The motion was approved unanimously.

5. BOARD OF DIRECTORS REPORT
Danelle Miller, Sr Transportation Planner, provided an overview of the April Board of Directors meeting.

6. ACTION ITEMS
   A. Annual TIP Policies and Procedures Adoption 
      Jessica Bechtel, Transportation Program & Project Delivery Planner, discussed the changes to the TIP Policies and Procedures document, which were minor in nature. Jason Dosch moved to recommend approval by the Board; Lan Rao seconded. The motion was approved unanimously.

7. INFORMATION ITEMS
   A. Community Traffic Safety Education Review
      Danelle Miller, Sr Transportation Planner, provided an overview of the Community Traffic Safety Education Review, which is being conducted by PPACG staff in coordination with a consultant. TAC members made recommendations to be included in the report.

   B. CDOT Updates
      The TAC Region 2 selection process is ongoing and the application window has closed.
      Geoff Guthrie has been promoted to CDOT Region 2 planning manager.
      Kathleen Collins noted that CDOT is addressing MPO questions and concerns regarding potential legislative actions.

   C. IIJA Updates and Other Funding Opportunities – Standing Agenda Item
Danelle Miller, Sr Transportation Planner, provided an overview of open and upcoming IIJA and other funding opportunities. It was noted that FHWA can assist with questions regarding the open Safe Streets and Roads for All Notice of Funding Opportunity.

D. LRTP Update
Danelle Miller, Sr Transportation Planner, provided a status update to items related to the long range transportation plan. This includes a validation of the scoring methodology that is taking place. The TAC asked that a Doodle Poll be distributed to set up an hourlong workshop to discuss the scoring results.

8. MEMBER ENTITY ANNOUNCEMENTS
Lan Rao introduced new MMT TAC member David Menter.

9. ITEMS FOR FUTURE TAC MEETINGS
None.

10. ADJOURNMENT
Chair Gayle Sturdivant adjourned the meeting at 2:14 pm.

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<th>ATTENDEES</th>
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<td>Gayle Sturdivant</td>
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<td>Tim Roberts</td>
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<td>Sanjay Gupta</td>
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DATE: May 18, 2023
TO: PPACG Transportation Advisory Committee
FROM: Danelle Miller, Sr. Transportation Planner
SUBJECT: DISCRETIONARY FUND DISTRIBUTION

SUMMARY

PPACG would like to discuss potential funding availability/changes with TAC. El Paso County has returned $869,295 of federal Carbon Reduction Program funding to PPACG for redistribution. In addition, there is discussion regarding potential issues with federal American Rescue Plan Act (ARPA) funding distributed through the Multimodal Mitigation and Options Fund (MMOF) program.

In addition, PPACG will be conducting an amendment to the FY23-27 Transportation Improvement Program (TIP) to roll forward projects and formally approve the illustrative FY27 projects as part of the TIP, as well as starting the FY25-29 TIP development. As part of these, we will be working with CDOT to identify projected and actual funding.

PPACG is asking for discussion of potential projects that our local jurisdictions may consider submitting for potential funding. PPACG is also seeking guidance from the TAC on the redistribution of funding and timing of a Notice of Funding Availability.

PROPOSED MOTION
None.

ATTACHMENT(S)
None.

STRATEGIC PLAN GOALS
☐ Advocacy: Serve as an effective advocacy voice for common ground issues.
☐ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
☐ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
☒ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
☒ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.

ACTION REQUESTED: Provide Guidance
DATE: May 18, 2023
TO: PPACG Transportation Advisory Committee
FROM: Jessica Bechtel, PPACG Transportation Programming & Project Delivery Planner
SUBJECT: FY 2025 – 2029 TIP SCHEDULE

ACTION REQUESTED: Review & Approve

SUMMARY
PPACG is beginning the development of the upcoming FY2025-2029 Transportation Improvement Program (TIP). The FY 2025-2029 TIP will include funding priorities for state fiscal years 2025 through 2029. The TIP process will include a call for projects for 2028 and 2029. Funding allocations will be available at the June meeting. PPACG staff requests TAC members review the anticipated schedule for the new TIP and provide any recommendations.

FY25-29 TIP Schedule overview:
2023
• May
  o Schedule reviewed and approved by TAC
• June
  o Application period opens – 6/1
  o Call for Projects Workshop – TBD
• July
  o Call for Projects closes/applications due – 7/21
  o Project Selection Workshop – TBD
• August
  o TIP Draft with recommended projects for info (TAC/CAC)
• September
  o TIP Draft with recommended projects for info (BOD)
  o TIP Draft for Public Release (TAC/CAC)
• October
  o TIP Draft for Public Release (BOD)
  o Public comment period opens (10/06-11/30)
• December
  o TIP Draft with Public Comments (TAC/CAC)

2024
• January
  o TIP Adoption Approval (TAC/CAC)
  o TIP Draft Public Hearing (BOD)
• February or March
• TIP Final Adoption (BOD)
  • July 1
  o FY25-29 TIP goes into effect

PROPOSED MOTION
Review and approve the FY2025-2029 schedule.

ATTACHMENT(S)
n/a

STRATEGIC PLAN GOALS
☐ Advocacy: Serve as an effective advocacy voice for common ground issues.
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☐ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
☒ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
☒ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.
DATE: May 18, 2023  
TO: PPACG Transportation Advisory Committee  
FROM: Jessica Bechtel, PPACG Transportation Programming & Project Delivery Planner  
SUBJECT: TIP PUBLIC INVOLVEMENT PLAN DRAFT REVIEW

**SUMMARY**

Per federal regulations, a Public Involvement Plan (PIP) is a requirement as part of the Transportation Improvement Plan (TIP) process. PPACG has created the plan to document the rules that Pikes Peak Area Council of Governments (PPACG) will follow and to identify the methods that PPACG will utilize to ensure that planning efforts include the region’s public. The PIP will be reviewed annually and updated on an as-needed basis. The PIP is designed to facilitate participation by a range of community members, including traditionally under-served groups and individuals including minorities, seniors, low-income populations, and individuals with disabilities.

PPACG staff requests the TAC review and make recommendations as needed.

**BACKGROUND**

As the Pikes Peak region’s designated Metropolitan Planning Organization, PPACG is responsible for managing state, local and federal transportation and transit funds through a document called the Transportation Improvement Program. The TIP is a short-range (4-year) funding program that implements the region’s long-range Regional Transportation Plan. All surface transportation projects requiring or using federal funding or a federal action to proceed, must be included in the PPACG TIP.

**PROPOSED MOTION**

Review and approve.

**ATTACHMENT(S)**

DRAFT TIP PIP 2023

**STRATEGIC PLAN GOALS**

- ☐ Advocacy: Serve as an effective advocacy voice for common ground issues.
- ☐ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
- ☐ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
- ☒ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.
I. Introduction

Executive Summary

The Pikes Peak Area Council of Governments (PPACG) is the Pikes Peak region’s designated Metropolitan Planning Organization (MPO). The MPO boundaries are shown in Figure 1. PPACG is responsible for the coordination and programming of federal and state transportation and transit funds for transportation and transit projects throughout the Pikes Peak Region. PPACG collaboratively works with its member agencies, the Colorado Department of Transportation (CDOT), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and the Colorado Springs Mountain Metropolitan Transit (MMT) agency to coordinate transportation planning and funding resources for a variety of projects that address regional and local transportation needs and objectives.

The PPACG fiscal year (FY) 2025 through FY29 Transportation Improvement Program (TIP) is the region’s short-range implementation plan of the vision and needs for the region that was identified in the Moving Forward 2045 Plan, the region’s 120+ year long-range transportation plan (LRTP). This TIP was developed using direction from PPACG’s Board of Directors and input from its advisory committees. It includes four years plus a fifth illustrative year of projects.

Development of the TIP used the competitive project selection process from the region’s LRTP. PPACG member agencies submitted projects that were essential to the region’s transportation network. Projects submitted by member agencies were scored by PPACG staff and then further prioritized and selected by the Transportation Advisory Committee (TAC).

The TIP contains those projects selected and programmed with federal, state, and local funding and is consistent with the region’s LRTP and advances projects that enable the region to achieve the goals established by the LRTP, USDOT, FTA, FHWA and CDOT. The full document can be found here: 2045 Long Range Transportation Plan - Pikes Peak Area Council of Governments (ppacg.org)
II. Purpose of the Public Involvement Plan (PIP)

The Public Involvement Plan (PIP) documents the rules that Pikes Peak Area Council of Governments (PPACG) will follow and identifies methods that PPACG will utilize to ensure that planning efforts include the region’s public to the greatest degree reasonably possible. The PIP is reviewed annually and updated on an as-needed basis. The PIP is designed to facilitate participation by a range of community members, including traditionally under-served groups and individuals including minorities, seniors, low-income populations, and individuals with disabilities.

III. Serving the Public: PPACG’s Responsibilities

PPACG understands the inherent need to develop public understanding and support of its activities. To accomplish this, PPACG maintains public involvement procedures, which meet and exceed federal guidance, and support the following major goals:

- Define a transparent set of guidelines that PPACG staff adheres to when conducting public engagement efforts;
- Establish the tools and techniques used to reach the region’s public; and
- Undergo periodic evaluations to determine the effectiveness of PPACG’s public engagement procedures and updates to the PIP, as needed.

PPACG’s public involvement process complies with federal requirements and goals by adhering to the following:

- Provide adequate and timely notice of public participation activities, public review, and comment on key decisions.
- Seek out and consider the needs of the people who are traditionally underserved by the existing transportation system, including low-income and minority households.
- Hold public meetings at convenient times and locations that are accessible to all people.
- Use visualization techniques to further explain the planning process.
- Provide timely and reasonable access to information about transportation planning.
- Provide information in electronic formats for accessibility and sustainability purposes.
- Demonstrate explicit consideration and response to public input through a two-way communicative process.
- Comply with federal laws, including the Americans with Disabilities Act, Title VI of Civil Rights Act of 1964, and various Executive Orders.
- Coordinate with the state and local transportation planning public involvement and consultation processes.
- Periodically review the effectiveness of the procedures and strategies contained in the PIP.

IV. Opportunities to Engage with PPACG and Where to Find Information

PPACG utilizes a variety of strategies to enhance public involvement. The strategies used help disseminate information in digital and print form with the intent of making information accessible.

- PPACG.org - Information on the website includes an overview of the transportation planning process, information about funding programs, core regional planning documents, a
document library, planning studies, and other technical information. Opportunities for public involvement in the TIP can be found on the webpage (Transportation Improvement Program (TIP) - Pikes Peak Area Council of Governments (ppacg.org)).

- Print - PPACG utilizes local newspapers to share press releases with the public.
- Public Meetings – PPACG Board and committee meetings are open to the public and are reoccurring monthly. Members of the public are given the opportunity to comment at the start of each meeting. Each commenter is allotted three minutes to speak. Meeting notices, agenda packets, and minutes are also available on the PPACG webpage.
- Open Houses - PPACG staff will hold at least one open house during the TIP process, as well as in a hybrid format to allow for maximum accessibility.
- Public Comment - All comments received will be available on the PPACG website after the comment period ends. The comments will be used during the approval process by staff and by the PPACG Board of Directors. Details of the TIP will remain available on the PPACG website and may be converted into alternative formats or languages upon request.

V. Available Accommodations, Including Translation Services

PPACG strives to ensure the region’s public can fully participate in public involvement efforts, projects, and programs. PPACG makes available accommodations for individuals with disabilities and those with limited English proficiency. Appropriate documents will include language such as, “PPACG public meetings are held in ADA-accessible facilities and transit-accessible locations whenever possible. Should additional auxiliary aids or services be needed to participate, please contact ppacg@ppacg.org or (719) 471-7080 x139,” so that we can do our best to accommodate all needs.

VI. Policies and Procedures for Public Comments

All comments must be received by the close of the comment period to be explicitly addressed and included in the final plan. PPACG considers all public comments and is responsible for coordinating a response to comments in a timely manner. A written summary, analysis, and report on the disposition of all significant comments received during the public comment periods will be provided as part of the final document. All final documents are posted on the PPACG website.

VII. Evaluating Our Effectiveness

A variety of tools will be used to measure the quantity and quality of interactions PPACG has with the public. The evaluation results will be used to modify the practices, as appropriate. Questionnaires, Polls, and/or surveys may be used to provide feedback on a variety of topics. Staff will debrief on feedback as necessary throughout the TIP process.

VIII. PIP Updates

The PIP document can be modified during the process subject to a 45-day public comment period as subject to the PPACG Public Participation Plan guidelines.
IX. PPACG Contacts

PPACG - (719) 471-7080

John Liosatos - Transportation Director
x105
jliosatos@ppacg.org

Danelle Miller - Senior Transportation Planner
x140
dmiller@ppacg.org

Jessica Bechtel - Transportation Programming & Project Delivery Planner
x133
jbechtel@ppacg.org

Jared Verner - Public Information Officer
x139
jverner@ppacg.org
DATE: May 18, 2023
TO: PPACG Transportation Advisory Committee
FROM: Jessica Bechtel, PPACG Transportation Programming & Project Delivery Planner
SUBJECT: FY 2023-2027 TIP PROJECT ROLL FORWARDS AND MAJOR AMENDMENT

ACTION REQUESTED: Information Only

SUMMARY
To bring the 5th illustrative year (2027) into the current (FY23-27) TIP as the new 4th year, a major amendment will take place along with the roll forwards to move unobligated funds from 2023 into 2024. PPACG staff will be scheduling project status review meetings with the jurisdictions to discuss roll forwards. PPACG staff requests the TAC’s review and recommendations of the major amendment schedule.

The proposed schedule for the 2023-2027 Roll Forwards and Major Amendment are as follows (subject to change based on when we receive actual unobligated fund numbers):

2023

• May/June
  o Information item brought to TAC/CAC
  o Schedule a workshop/Project Status Meetings to discuss projects that will roll forward

• June/July
  o Approval and adoption of TAC/CAC

• July/August
  o Approval and adoption of TIP amendment by Board of Directors

BACKGROUND
As the Pikes Peak region’s designated Metropolitan Planning Organization, PPACG is responsible for managing state, local and federal transportation and transit funds through a document called the Transportation Improvement Program. The TIP is a short-range (4-year) funding program that implements the region’s long-range Regional Transportation Plan. All surface transportation projects requiring or using federal funding or a federal action to proceed, must be included in the PPACG TIP.

PROPOSED MOTION
Approval of the FY2025-2027 TIP Schedule.
ATTACHMENT(S)
n/a

STRATEGIC PLAN GOALS
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☐ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
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SUMMARY

Overview Status

The Pikes Peak Area Council of Governments (PPACG) is taking steps to kick off the 2050 Long Range Transportation Plan (LRTP).

- Travel Demand Model: PTV is working on updates to the TDM for PPACG; this is ongoing.
- LRTP Public Involvement Assistance: PPACG has selected Kearns and West to provide public involvement assistance for the LRTP. After an internal kickoff meeting, we are working on our LRTP public involvement plan, which will likely come to TAC next month for review. Kearns and West is also helping us to develop our public survey and our Regional Transportation Plan Advisory Committee (RTPAC).
- LRTP Land Use Modeling: PPACG staff is working on our land use projections. We are considering a consultant submission for the RFP that was released. The intent of this contract is to ensure that MPO member governments are involved in a documented and defensible method of developing a regional land use forecast that best reflects their own individual but interconnected development plans within the LRTP.
- Active Transportation Plan: An RFP has been released and we hope to select a consultant this month.
- Transit Plan and Specialized Human Services Plan: MMT has received proposals for this effort. PPACG is in discussions with MMT and CDOT regarding the funding and timeline for these plans.
- Project scoring and methodology: A TAC workshop regarding scoring will be held May 15 following the draft information developed by Olsson.
- Existing conditions and financial plan information is being compiled by staff and those sections are being developed. We will be reaching out to jurisdictions to

ACTION REQUESTED: Information Only
make sure we have the most up-to-date plans and studies to ensure consistency among documents.

PROPOSED MOTION
None.

ATTACHMENT(S)
None.

STRATEGIC PLAN GOALS
☐ Advocacy: Serve as an effective advocacy voice for common ground issues.
☐ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
☐ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
☒ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
☒ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.